



GSA Platform

GSA PLATFORM Manual

for

System user (Shipper)

PREPARED FOR:	GAZ-SYSTEM S.A.
AGREEMENT	
AUTHOR	WASKO S.A.
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1 Introduction

1.1 Purpose of this document

This instruction is designed for shippers using the system. It aims to describe the use of the functionality and capabilities of the **GSA PLATFORM** portal.

1.2 General system description

GSA PLATFORM (GSA) is an IT system used for auctioning by the Transmission System Operators (TSO). The auction participants are the System Users, i.e. Operators' customers. The auction rules are laid down in Commission Regulation (EU) No 984/2013 of 14 October 2013 establishing a Network Code on Capacity Allocation Mechanisms in Gas Transmission Systems and in the Transmission Network Code.

The detailed description of the auctioning system is given below.

Terms and abbreviations:

No.	ABBREVIATION/TERM	DESCRIPTION
1	TSO	Transmission System Operator – a power company dealing with the transmission of gas fuels, responsible for traffic in a gas transmission system.
2	Shipper	A natural or legal person, as well as an entity without legal personality, but having capacity to act (see Article 331 of the Civil Code) which uses transmission services under a transmission contract concluded with a TSO.
3	SYSTEM USER	(SU) An entity using the transmission system under a transmission contract being a Shipper or Network User (as defined in TNC v 23)
4	CUSTOMER/USER	A GSA user having password-protected access to GSA and authorized to carry out specific tasks in GSA.
5	CAM	Transmission capacity allocation mechanisms governed by the relevant EU Commission regulation.
6	GSA	GSA PLATFORM (System, Platform)
7	TNC	Transmission Network Code – a set of rules governing the process of natural gas transmission in Poland.
8	EDIG@S	Information exchange standard in the gas industry based on EDI (Electronic Data Interchange)
9	Gas Day	A period from 5:00 am to 5:00 am of Coordinated Universal Time (UTC) of the following day during winter time, and from 4:00 am to 4:00 am UTC of the next day during the daylight saving time.
10	Gas Year	A period from 1 October of the year preceding the current year to 30 September of the current year (taking into account Gas Days).

11	Capacity	A maximum quantity of gas per hour that is available for transmission at an entry point or collected from the transmission system at an exit point.
12	Validation	Check procedures executed by the GSA system.
13	Verification	Checks executed by a user outside GSA; their result is entered into the system by the user, e.g. as a change to the document status.
14	Bundled capacity	A standard capacity product covering capacities at entry and exits points on both sides of each interconnection point.
15	Standard capacity product	The quantity of capacity at a specific time at a specific interconnection point.
16	Product type (by duration)	The duration of the period for which a standard product is offered. The following product types are supported by the GSA system: annual, quarterly, monthly.

2 General information of the GSA system

2.1 Main elements of the GSA portal

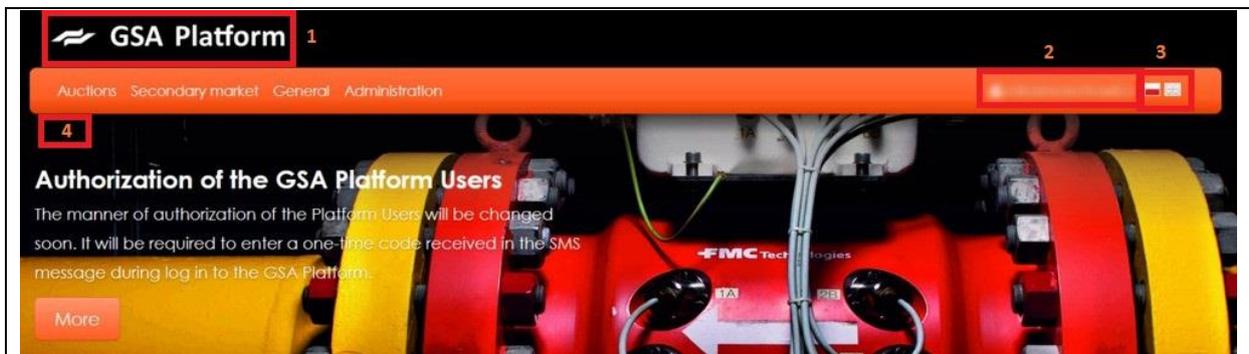


Figure1 Main portal elements

1 – Panel with the system logo; click it to display the system home page.

IMPORTANT! Clicking on the panel during, for example, bidding will bring you to the main page without saving any entered data.

2 - Information about the currently logged user.

3 - System language selection.

4 – Menu: the main system navigation tool that enables access to various system areas.

2.2 Components: fields, selection lists, buttons

Description of the basic components of the GSA system:

Component	Description
1) 	Buttons used for switching between pages of a list; they are located under the displayed results tables if there is more information than can be displayed on one page. 1) go to the next/previous page; the current page is displayed as well.
	The preview button that is used to display, e.g. Current auction details.
	A simple search field: it narrows down the results by the entered phrase or set of characters.
1)  2)  3) 	Sorting buttons: 1) default sorting of values in a column 2) sorting of column values in an ascending order 3) sorting of column values in a descending order

2.3 Navigating through the portal

Use the top menu to navigate through the portal. It contains links to specific lists grouped by subject.

The top menu is designed as a drop down menu, which means that clicking on an item that contains several more detailed items will display those items, and the screen part displaying forms will not change until selecting a menu item that does not contain any more detailed items.

When completing the form fields, click the top menu to go to the form of the given menu item without saving the data in the previously filled form.

Across the entire system, tips are displayed when moving the cursor over an icon. This enables the user to navigate the system intuitively.



Figure 2 Icon tips

2.3.1 Confirm and save

Click the  button to validate the data entered in the form due to business rules. GSA supports a single-level faulty data gradation. Faulty data is highlighted in red.

Red error means a data error that do not allow further operations in the system ; the data needs to be corrected, and the faulty operation repeated.



Figure 31 Error messages – red

Green message means that the operation has been completed successfully.



Figure 4 Messages - green

2.3.2 Cancel, go back, abandon

To go back to the list that was viewed previously and was the starting point for moving to the current list, use the  button to return to the previously viewed list. Data entered in the current form since the last save will not be saved (when bidding in an auction, new capacity in the round will not be considered).

3 ADMINISTRATION

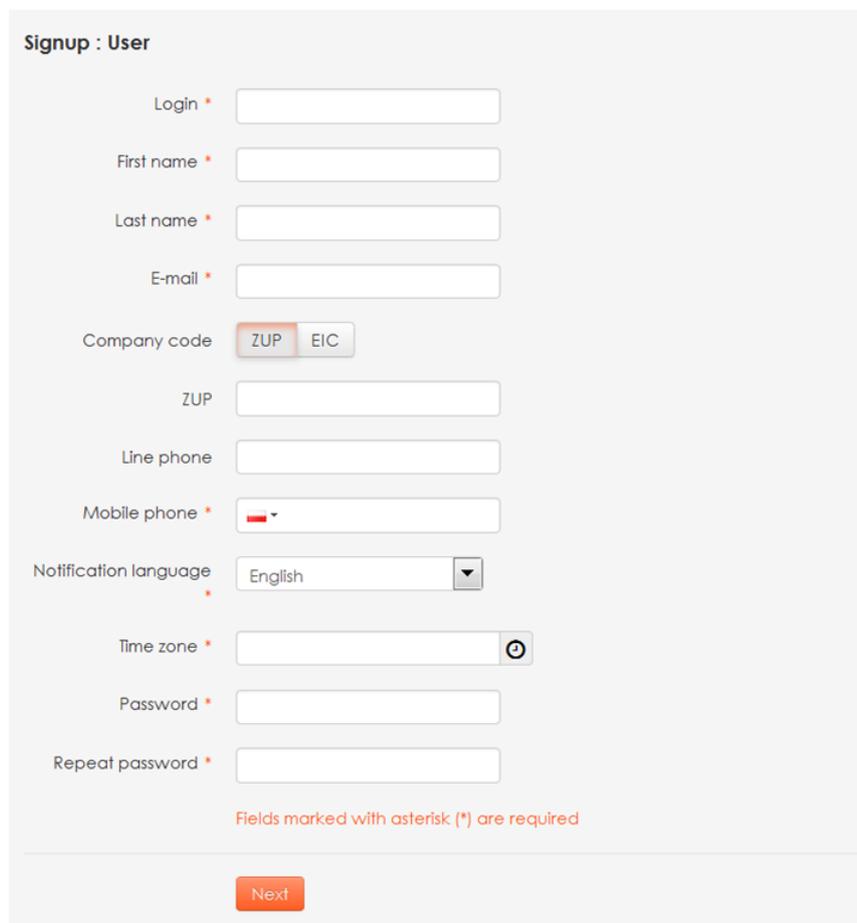
3.1 System access

The GSA system is an Internet portal based on Java Platform – Enterprise Edition. System access is via a web browser.

It depends on the level of authorization. This instruction covers the scope of operations available for a System User who is a Shipper.

3.2 User registration

If a user wants to register in GSA, he should use the button  for the System User in the home page. He will be moved to the registration form.



The image shows a web form titled "Signup : User". It contains several input fields and a "Next" button. The fields are: Login *, First name *, Last name *, E-mail *, Company code (with radio buttons for ZUP and EIC), ZUP, Line phone, Mobile phone * (with a country code dropdown), Notification language * (with a dropdown menu set to English), Time zone * (with a clock icon), Password *, and Repeat password *. A red note at the bottom states "Fields marked with asterisk (*) are required".

Figure 5 User registration – step 1

Signup : Company

ZUP code	<input type="text"/>								
EIC *	<input type="text"/>								
Full name *	<input type="text"/>								
Short name *	<input type="text"/>								
Postal address and city *	<input type="text"/>								
Address *	<input type="text"/>								
Website	<input type="text"/>								
VAT number	<input type="text"/>								
IBAN number	<input type="text"/>								
BIC number	<input type="text"/>								
Currency *	<input type="text" value="EUR"/>								
Language *	<input type="text" value="English"/>								
Choose TSO for Auction *	<table><tr><td>Available</td><td>Selected</td></tr><tr><td><input type="text" value="Filter"/></td><td><input type="text" value="Filter"/></td></tr><tr><td><input type="button" value="→→"/> <input type="button" value="→"/></td><td><input type="button" value="←"/> <input type="button" value="←←"/></td></tr><tr><td>Eustream GAZ-SYSTEM GAZ-SYSTEM ISO N4G</td><td></td></tr></table>	Available	Selected	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>	Eustream GAZ-SYSTEM GAZ-SYSTEM ISO N4G	
Available	Selected								
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>								
<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>								
Eustream GAZ-SYSTEM GAZ-SYSTEM ISO N4G									
Choose TSO for Secondary Market	<table><tr><td>Available</td><td>Selected</td></tr><tr><td><input type="text" value="Filter"/></td><td><input type="text" value="Filter"/></td></tr><tr><td><input type="button" value="→→"/> <input type="button" value="→"/></td><td><input type="button" value="←"/> <input type="button" value="←←"/></td></tr><tr><td></td><td></td></tr></table>	Available	Selected	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>		
Available	Selected								
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>								
<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>								
Choose TSO for Market Demand Assessment	<table><tr><td>Available</td><td>Selected</td></tr><tr><td><input type="text" value="Filter"/></td><td><input type="text" value="Filter"/></td></tr><tr><td><input type="button" value="→→"/> <input type="button" value="→"/></td><td><input type="button" value="←"/> <input type="button" value="←←"/></td></tr><tr><td></td><td></td></tr></table>	Available	Selected	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>		
Available	Selected								
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>								
<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>								
Choose Balancing Group	<table><tr><td>Available</td><td>Selected</td></tr><tr><td><input type="text" value="Filter"/></td><td><input type="text" value="Filter"/></td></tr><tr><td><input type="button" value="→→"/> <input type="button" value="→"/></td><td><input type="button" value="←"/> <input type="button" value="←←"/></td></tr><tr><td></td><td></td></tr></table>	Available	Selected	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>		
Available	Selected								
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>								
<input type="button" value="→→"/> <input type="button" value="→"/>	<input type="button" value="←"/> <input type="button" value="←←"/>								

Fields marked with asterisk (*) are required

Figure 6 User registration – step 2

Signup : Terms

Accept terms * GAZ-SYSTEM Auction Platform Rules

I agree * hereby give my consent to the processing of my personal data in accordance with the Law of 29.08.1997 on the Protection of Personal Data (Journal of Laws of 2002 No. 101, item. 926, as amended.) by the Gas Transmission Operator GAZ-SYSTEM S.A. with its registered office in Warsaw, within the scope and with the aim to provide services specified in the GAZ-SYSTEM Auctions Platform Rules. The processing of the personal data shall be based on the principles specified in the GAZ-SYSTEM Auctions Platform Rules.





Captcha *

Fields marked with asterisk (*) are required

[Back](#) [Register](#)

Figure 7 User registration – step 3

All fields with a red asterisk are obligatory and must be completed.

After successful registration, a corresponding confirmation message is displayed.

Signup : Confirmation

Registration confirmation has been sent to your e mail

[Log in page](#)

Figure 8 Registration confirmation

3.3 System login

A System User is logged into the system after entering its login and password. After entering the URL address of the GSA system in a web browser, the login screen is displayed.

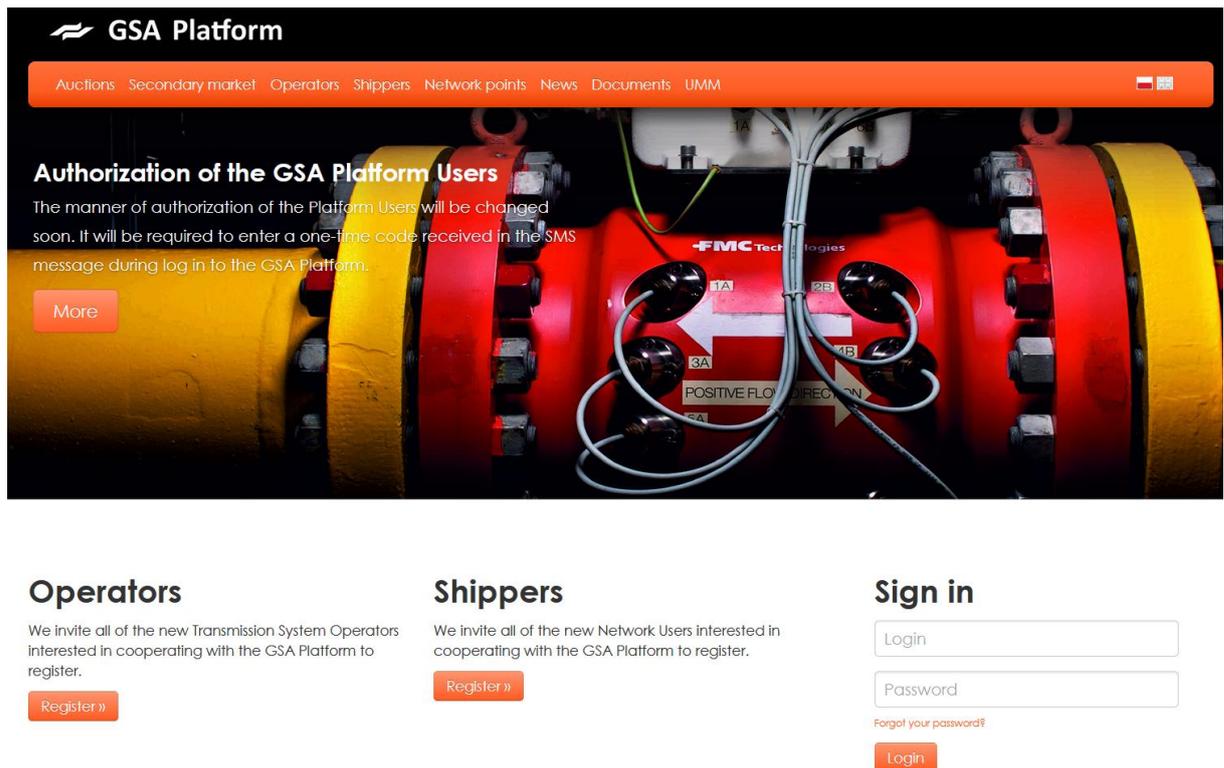


Figure 9 Login screen

After entering the user name and password in the login form, the system checks if such a user exists in the system and if the password is correct.

If the account was set up via the registration form, the password specified on that form must be used.

After pressing the Enter key or the "Log in" button, the "PIN code" field appears and the system user can choose the form of authentication:

1 – through SMS - an SMS will be sent to the number provided during registration with the following text: 'Logging to the GSA Platform on: yyyy-mm-dd. PIN code: xxxxxx. The code can be used for 5 minutes since receiving ', or

2 – through e-mail - an e-mail will be sent to the e-mail address provided during registration with the PIN code: xxxxxx. The code can be used for 5 minutes since receiving.

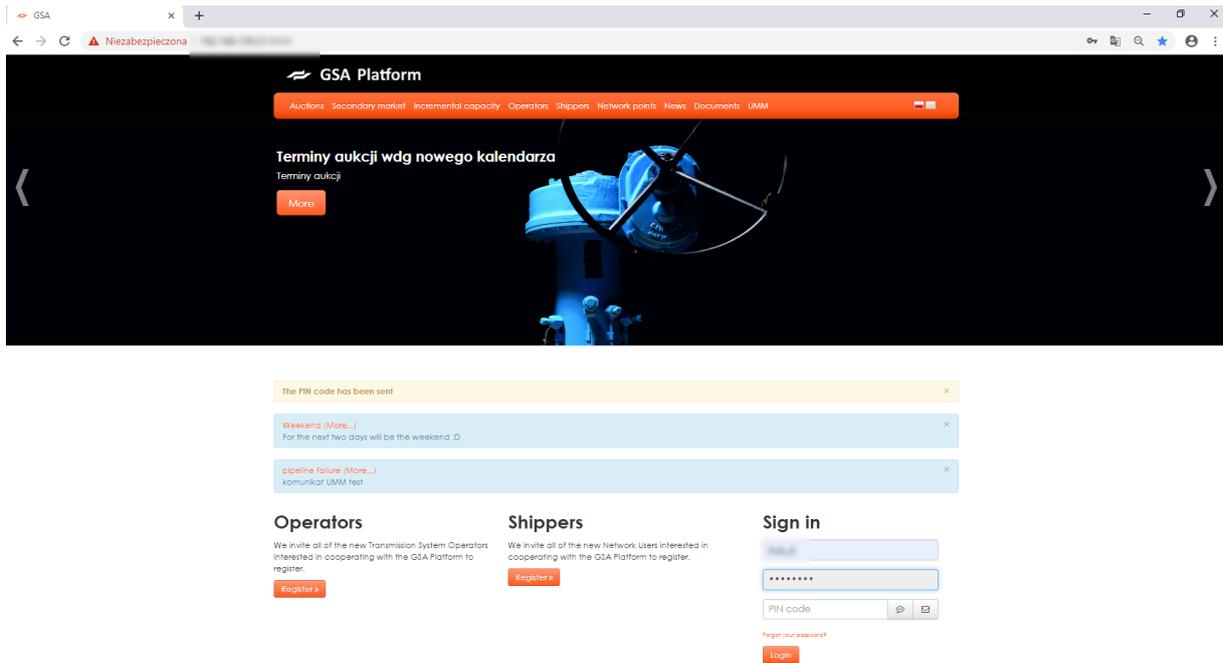


Figure 9.1 Login screen with SMS code

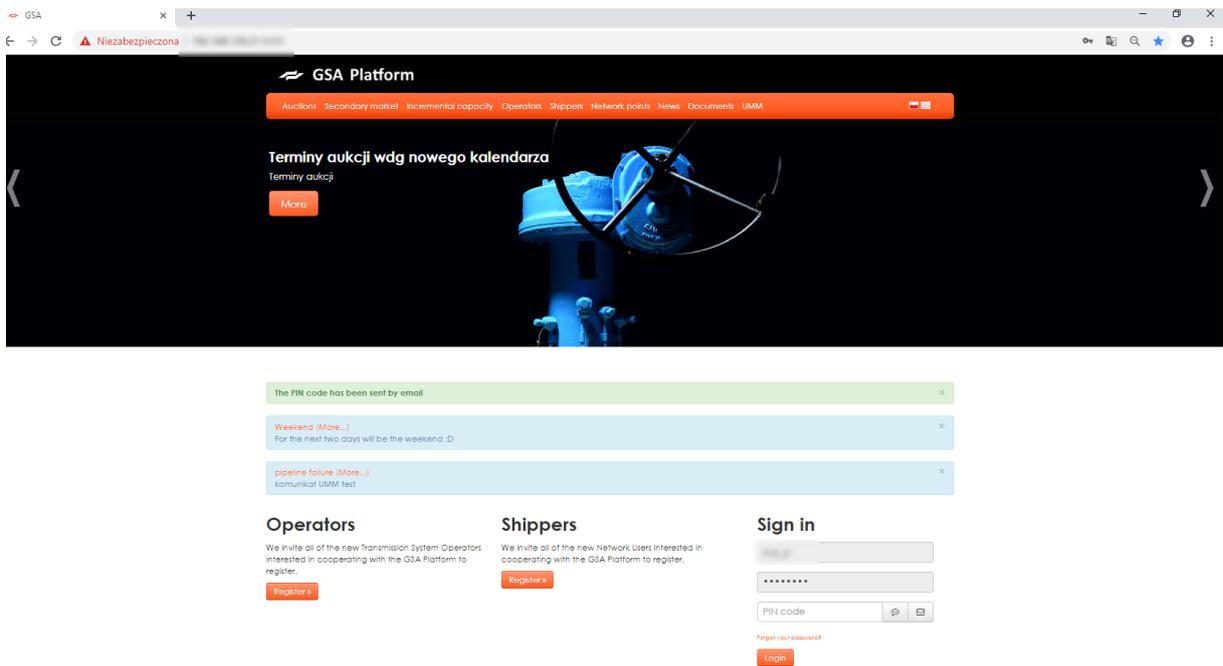
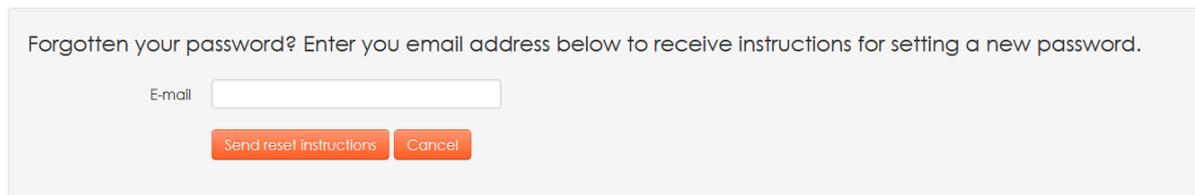


Figure 9.2 Login screen with an e-mail code

3.4 Password recovery

The user may use a password recovery function if they cannot log into the system. To do that, press the **Forgot your password?** button on the home page and enter the e-mail address associated with the user in the system; password recovery instruction will be sent to that e-mail.



Forgotten your password? Enter you email address below to receive instructions for setting a new password.

E-mail

Figure 10 Forgotten password form

4 AUCTIONS

4.1 Auction calendar

From the top menu, select **Auctions -> Auction calendar**. The calendar enables a review of auction publication dates defined in the system and provides an update on the products that may be put up for auction on specific dates. It is displayed as a year calendar with Monday as the first day of the week. The list may be sorted by auctions based on:

Year,

Product type,

Operator.

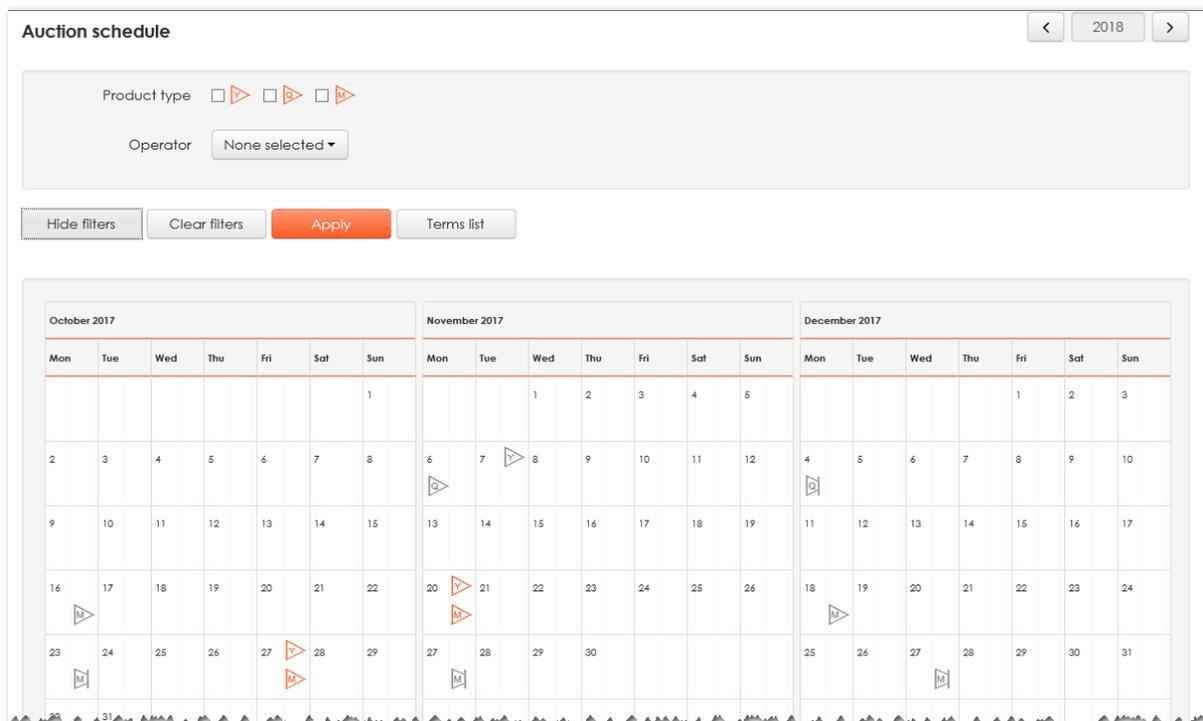


Figure 11 Auction calendar

Select a desired date and click on a small triangle to move to a list of auctions with a filter set to “Product type” and “Auction start date.”

4.2 Auction list

From the top menu, select **Auctions -> Auction list**. The list of auctions of gas transmission capacities in a point displays all auctions available on GSA, divided into: ongoing, historical and future and in which a logged in user may participate.

List of auctions

30 [sec] Add auction

Current Past Future Prepared

Show filters Clear filters Apply

Search

Auction ID	Status	Next round	Point name	Product					Surcharge	Direction	Operator	Bids sum	Operations
				Capacity	Period	Capacity type	Tariff	Type					
35 642	In round (1.0)	2016-02-15 14:00	[21200000000239K] Čes...	0	2016-02-15 18:00 2016-02-16 06:00	Firm	0.00030521376	▶	0	Entry	N4G		🔍 🗑️ 📄 📄 📄
35 643	In round (1.0)	2016-02-15 14:00	[370001] Cieszyn [21200000000239K] Čes...	83 333	2016-02-15 18:00 2016-02-16 06:00	Firm Firm	0.001675411 0.001893359938	▶	0	Entry Exit	GAZ-SYSTEM N4G		🔍 🗑️ 📄 📄 📄
35 644	In round (1.0)	2016-02-15 14:00	[370001] Cieszyn	96 591	2016-02-15 18:00 2016-02-16 06:00	Firm	0.001675411	▶	0	Entry	GAZ-SYSTEM		🔍 ⚡ 🗑️ 📄 📄 📄
35 645	In round (1.0)	2016-02-15 14:00	[870001] SGT Kondratki	675 432	2016-02-15 18:00 2016-02-16 06:00	Firm	0.0038257	▶	0	Entry	GAZ-SYSTEM ISO		🔍 ⚡ 🗑️ 📄 📄 📄

Figure 12 Auction list

In the Operations column, the following icons can be used for selected auctions:

-  - preview of ended bidding – opens an auction details form with the last saved auction status before its end.
-  - participate in auction – when the auction has started and the user may bid for the first time.
-  - participate in auction – when the auction has started and the user may bid again in the same round.
-  - participate in auction – when the auction is in progress, but its status is “On break”.
-  - select an auction; it is an additional auction marker that may be used to filter the list.

Available auction types are marked with the relevant icons in the Type column. A detailed description can be found in the legend available after pressing the “Legend” button.

Legend

- | | | | |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Firm | Interruptible |  - Preview |  - Already bid, You can still make changes |
|  - Monthly |  - Monthly |  - Bundled |  - Not bid, You can still take part in the auction |
|  - Quarterly |  - Quarterly |  - Competing |  - Break / You can't bid now |
|  - Yearly |  - Yearly |  - BuyBack | |
|  - Daily |  - Daily |  - Incremental | |
|  - Intraday |  - Intraday | | |

Figure 13 Auction list legend

4.3 Surrender application

The user has an option of surrendering capacity. In order to submit the relevant surrender application, the user must access the list of applications via the main menu (Auctions -> Surrender applications list) and then click the **Add surrender application** button.

An application input form will appear allowing the user to select the following options:

Applicant organisation, Operator related to application, Type of product, Min. type of product as well as the Product itself.

Surrender application

The applicant organization* PGNIG SA

GAZ-SYSTEM Remove

Point* []

Capacity type* []

Operator* GAZ-SYSTEM ISO Add

Product type* Yearly Quarterly Monthly

Min. product type* Yearly Quarterly Monthly

Product* 2018-10-01 - 2019-09-30

Quantity* []

Capacity unit* kWh/h

Expiration date []

Bundled

Save Cancel

Figure 14 Adding a surrender application

The entire application must be confirmed by clicking the **Save** button.

Once saved, the application will appear on the list of applications.

Surrender application list

30 [sec] Add surrender application

Search

Id	The applicant organization	Quantity	Status	Product	Operator	Point	Power type	Point direction	Agreement	Actions
1		9 999 999 999 999	Accepted				Interruptible	Entry		
3		5	Accepted				Firm	Entry		
4		3 333 333 333 333	Accepted				Interruptible Interruptible Dynamically allocable capacity (DZK)	Entry Entry Entry		
21		5 555	Submitted				Firm	Entry		
22		2 600	New				Conditional	Entry		
23		1 200	Accepted				Firm	Entry		
24		10 000	Rejected				Interruptible	Entry		
41		5 555	New				Dynamically allocable capacity (DZK)	Entry		

Showing 1 to 8 of 8 entries Show 50 entries

Figure 15 List of surrender applications

The following options are available on the surrender application list in the Actions column:

- preview the saved/submitted applications
- submit application
- edit application if not submitted.
- delete application.

4.4 Bidding in an ascending clock auction

To be able to participate in bidding, the system user has to have an agreement concluded with an operator covering the entire duration of the product offered in the auction.

The bidding form allows the entering of a capacity value subject to bidding for a given point by the organisation.

Auction - auction ID: 198924 15 [sec] [Comfort bid](#) [Details](#) [History](#) [Calculator](#) [Back](#)

Product	2017-12-01 - 2017-12-31	Point	[740001] Kamminke
Round	Running: [1.0] L	From - To	10:02 - 10:07 hh:mm
Offered capacity	175 580 kWh/h	Time remaining	4:32 mm:ss
Large price step	0.004248 PLN/kWh/h		
Small price step	0.0008496 PLN/kWh/h		
Tariff	0.0354 PLN/kWh/h		

Bidding

	Previous round	Actual round [1.0]
Surcharge	<input type="text"/> PLN/kWh/h	<input type="text" value="0"/> PLN/kWh/h
Bid	<input type="text"/> kWh/h	<input type="text"/> kWh/h
Capacity cost	<input type="text" value="0.00"/> PLN	<input type="text" value="0.00"/> PLN
Convert to firm capacity	<input type="text" value="No"/>	<input type="text" value="No"/>
Sum of bids	<input type="text"/> kWh/h	

Convert to firm capacity

Bid kWh/h [Bid](#)

Figure 16 Bidding

The bidding process is divided into rounds.

At the top of the form, there is an auction identifier: *Auction – auction ID: auction number*. When a round is active, the *Round* field shows the round status as *Running: [x.y]* where *x* is the consecutive number of the large round and *y* is the consecutive number of the small round (during the break, this field shows *On break: [x.y]*). Additionally, the adjacent field shows whether this is a large (L) or small (S) round. The *From-To* field shows the round/break duration. The *Time remaining* field displays the time in minutes remaining until the end of the round.

Then the values bid in the previous and current rounds are displayed and a cumulative amount of bids by all participants of the auction (*Sum of bids*).

After specifying the bid amount, checking or unchecking the Convert to firm capacity checkbox and selecting the balance group for the current round, click [Bid](#) to report a given capacity value as bid by the organisation. Click [History](#) to open a form and go to the section displaying all completed rounds with the following information:

- next round number,
- whether the round is cancelled or not,
- auction premium,
- organisation of the bidding user,
- capacity value bid in the round,
- tariff cost,
- premium cost,
- currency.

Bidding history PLN

Round	Cancelled	Surcharge	Company	Bid	Cost for Tariff	Cost for surcharge	Currency
1.0	⊘	0	PGNIG SA	175 000	4 609 080.00	0.00	PLN
2.0	✓	0.004248	PGNIG SA	150 000	3 950 640.00	474 076.80	PLN
1.1	⊘	0.0008496	PGNIG SA	155 000	4 082 328.00	97 975.87	PLN

Showing 1 to 3 of 3 entries ⏪ ⏩ 1 ⏪ ⏩ Show 50 entries

Figure 17 Bidding history

Use the  button to go back to the bidding list.

The auctions are held on business days from 7:00am to 4:00pm GMT during the summer season and from 8:00am to 5:00pm GMT during the winter season.

All auctions that are set to be opened/continued on a given day are opened/reopened simultaneously upon opening the above-mentioned time brackets.

The first round lasts 3 hours. Each next round lasts 1 hour, and each break lasts 1 hour (in default configuration), but the Operator may set different round and break durations in a dedicated form.

Auction - auction ID: ██████████

30 [sec] Comfort bid Details History Calculator Back

Product: 2016-02-01 - 2016-02-29	Point: ██████████
Round: Break: [1.0]	From - To: 12:00 - 12:10 hh:mm
Offered capacity: 1 000 kWh/h	Time remaining: 7:00 mm:ss
Large price step: 0.000044 PLN/kWh/h	
Small price step: 0.000009 PLN/kWh/h	
Tariff: 0.002221 PLN/kWh/h	

Bidding

	Previous round [1.0]	Actual round [2.0]
Surcharge	0 PLN/kWh/h	0.000044 PLN/kWh/h
Bid	800 kWh/h	0 kWh/h
Capacity cost	1 236.65 PLN	0.00 PLN
Convert	No	No
Sum of bids	1 600 kWh/h	

Convert

Balancing group: ██████████

Figure 18 Bidding – auction break

When bidding during an auction break, after joining such an auction there is no *Bid* button available. It is, however, possible to preview the amount of auction premium in the previous round, what it will be like in the next round, how much capacity was bid in the previous round (and in total), and also such auction details as: Operator, Point, Capacity type, Large price step, Small price step, Tariff rate.

Large rounds of an auction last until the total capacity bid by all auction participants is lower than the capacity defined in the auction when it was set up. When such situation occurs, the given large round is marked *Cancelled*, and the next round(s) is/are small. There can be a maximum of 4 small rounds. It is possible to settle an auction earlier if the total amount of capacity declared by all auction participants is lower than or equal to the maximum capacity. In each small round the value of capacity is suggested (to be declared in the current round) and equals the value declared in the round that was marked as cancelled. It is possible to enter a bigger value, but not bigger than it was in the previous round.

4.4.1 Comfort bid

When User wants to use the Comfort bid option in long-term auctions, he should click “Comfort bid” button during the large price step bidding process and then, in the lower area of the Comfort bid section, check Apply comfort bid and enter the desired value in the Maximum surcharge field. In order to approve the comfort bid, click Save button.

Auction - auction ID: 198929 15 [sec] [Comfort bid](#) [Details](#) [History](#) [Calculator](#) [Back](#)

Product: 2017-12-01 - 2017-12-31	Point: [870001] SGT Kondratki
Round: Running: [1.0] L	From - To: 13:10 - 13:15 hh:mm
Offered capacity: 187 230 kWh/h	Time remaining: 2:43 mm:ss
Large price step: 0.0000249 PLN/kWh/h	
Small price step: 0.000005 PLN/kWh/h	
Tariff: 0.001245 PLN/kWh/h	

Bidding

	Previous round	Actual round [1.0]
Surcharge	<input type="text" value=""/> PLN/kWh/h	<input type="text" value="0"/> PLN/kWh/h
Bid	<input type="text" value=""/> kWh/h	<input type="text" value="100 230"/> kWh/h
Capacity cost	<input type="text" value="0.00"/> PLN	<input type="text" value="92 841.04"/> PLN
Convert to firm capacity	<input type="text" value="No"/>	<input type="text" value="No"/>
Sum of bids	<input type="text" value=""/> kWh/h	

Convert to firm capacity

Balancing group: GAZ-SYSTEM ISO

Bid kWh/h [Bid](#)

Comfort bid

Active comfort bid PLN/kWh/h

Apply comfort bid Maximum surcharge PLN/kWh/h [Save](#)

Figure 19 Comfort bid in an ascending clock auction

4.4.2 DA comfort bid

If User wants to use the “Comfort bid” in the short-term auctions, from the top menu, select **Auctions -> Comfort bid**. The Active tab will display all available comfort bids for the uniform price auction. The table will show the following data:

Point EIC code,

Name,

Capacity type,

Period,

Direction,

Operator,

- Participation in balance group,
- Indication of converting into firm capacity,
- Indication of rolling over the bid.

Comfort bid Add

Active Inactive

Show filters Clear filters Apply Search

Id	EIC code	Point name	Capacity type	Period	Direction	Operator	Balancing group	Convert to firm capacity	Rollover unsuccessfull bids	Actions
82	212000000000057G	Lasów	Firm	2018-07-01 2018-07-31	Entry	GAZ-SYSTEM				
62	2120000000001321	Tietlerowka	Firm	2018-06-20 2018-06-21	Entry	GAZ-SYSTEM				

Showing 1 to 2 of 2 entries Show 10 entries

Figure 20 Comfort bid list – Active tab

In the Actions column, the following options are available:

- edit comfort bid,
- deactivate comfort bid,
- delete.

4.4.3 Adding a DA comfort bid

A user with an appropriate authorisation will be able to add a DA comfort bid. To do so, click the Add button.

New comfort bid

Date from *

Date to *

Comfort bid currency *

Comfort bid capacity unit *

Convert to firm capacity

Rollover unsuccessfull bids

GAZ-SYSTEM Remove

Point *

Balancing group

Capacity type *

Operator Add

	Quantity	Quan. min	Price	
1	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="button" value="Delete"/> <input type="button" value="Copy"/>

Figure 21 Comfort bid

The next step is to complete all mandatory fields and confirm by clicking the



button. A new comfort bid will appear on the list in the Inactive tab.

The maximum of 10 bids can be added.

Comfort bid Add

Active Inactive

Show filters

Id	EIC code	Point name	Capacity type	Period	Direction	Operator	Balancing group	Convert to firm capacity	Rollover unsuccessfull bids	Actions
83	21Z000000000023PK	Cieszyn	Firm	2018-04-23 2018-06-24	Entry	GAZ-SYSTEM				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
61	21Z000000000136U	Wysokoje	Firm	2018-05-21 2018-05-22	Entry	GAZ-SYSTEM				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
43	21Z0000000000057Q	Łasów	Firm	2018-05-16 2018-05-17	Entry	GAZ-SYSTEM				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
21	21Z000000000143X	Drozdowice	Firm	2018-03-30 2018-03-31	Entry	GAZ-SYSTEM				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2	21Z000000000399Z	SGT Punkt Wzajemnego P...	Interruptible	2018-03-15 2018-03-31	Entry	GAZ-SYSTEM ISO				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Figure 22 Comfort bid list – Inactive tab

In the Actions column, the following options are available:

 - edit comfort bid,

 - activate comfort bid,

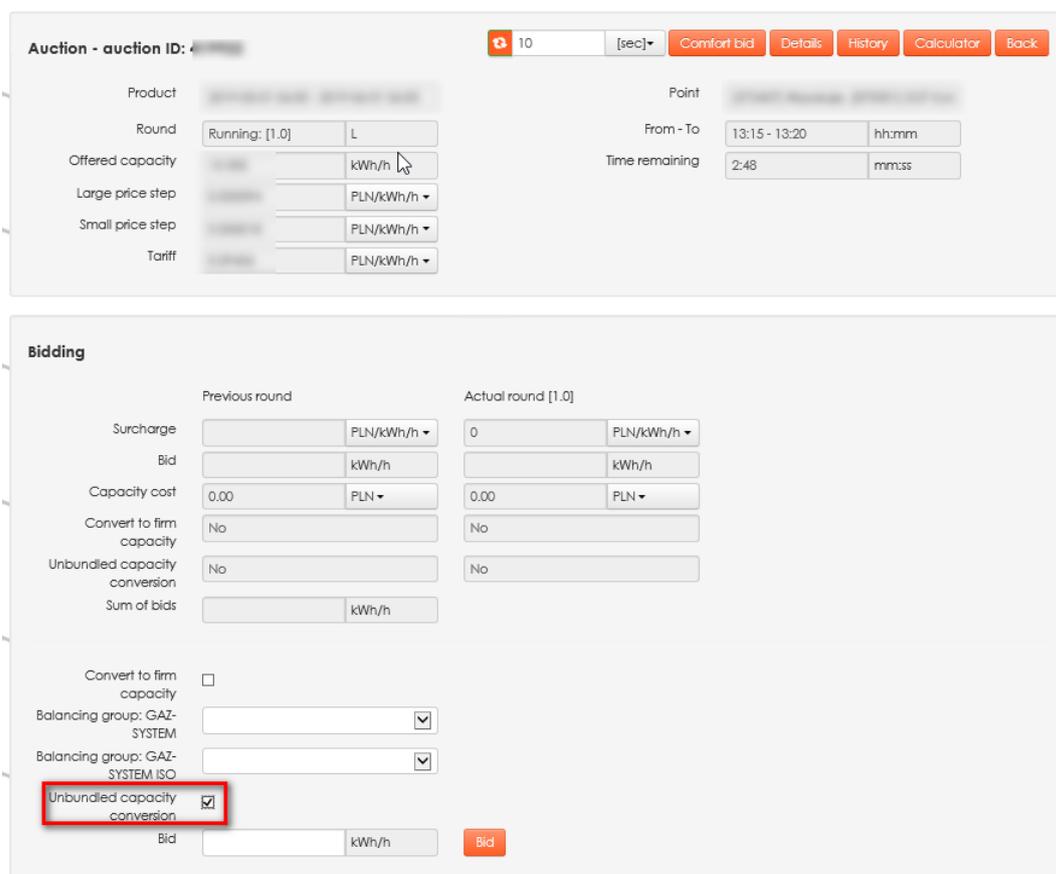
 - delete.

After activation, the offer goes to the "Active" bookmark. At any time, the User can edit or deactivate it using the action buttons.

After launching the auctions for which the "Comfort bid" offers are submitted, the cursor shows the message: "Already bid. You can still make changes", which means that the user has the option of entering other data for the auction than the one defined in the "Comfort bid" offer and on the basis of which the bidding was automatically launched.

4.5 Unbundled capacity conversion

The conversion is determined by checkbox on the auction form. Applies only to bundled capacity auctions for Annual, Quarterly, Monthly and Daily products.



The screenshot displays the 'Auction' and 'Bidding' sections of a web interface. The 'Auction' section includes fields for Product, Point, Round (Running: [1.0], L), Offered capacity (kWh/h), Large price step (PLN/kWh/h), Small price step (PLN/kWh/h), and Tariff (PLN/kWh/h). The 'Bidding' section compares 'Previous round' and 'Actual round [1.0]' for various parameters: Surcharge (PLN/kWh/h), Bid (kWh/h), Capacity cost (0.00, PLN), Convert to firm capacity (No), Unbundled capacity conversion (No), and Sum of bids (kWh/h). At the bottom, there is a checkbox for 'Unbundled capacity conversion' which is checked and highlighted with a red box, and a 'Bid' button.

Figure – Unbundled capacity conversion tag

Auction - auction ID: XXXXXXXXXX 10 [sec] [Details](#) [Calculator](#) [Back](#)

Product: XXXXXXXXXX Point: XXXXXXXXXX

Round: Running From - To: 13:45 - 14:00 hh:mm

Offered capacity: 4 584.578 kWh/h Time remaining: 6:10 mm:ss

Tariff: 0.007235 PLN/kWh/h

Bidding [Add / edit bids](#)

Edit mode enabled. Auto refresh of bids is disabled during editing.

Rollover unsuccessfull bids

Convert to firm capacity

Unbundled capacity conversion

Balancing group: GAZ-SYSTEM ▼

Balancing group: GAZ-SYSTEM ISO ▼

Quantity [kWh/h]	Quan. min [kWh/h]	Price	Cost
1	<input style="width: 80%;" type="text" value="0"/>	<input style="width: 80%;" type="text" value="0"/>	<input style="width: 80%;" type="text" value="0"/>

PLN/kWh/h PLN

Figure - Unbundled capacity conversion tag on Daily auction

The change of the “Unbundled capacity conversion” tag is possible only during the round of auction.

Auction - auction ID: XXXXXXXXXX 10 [sec] [Comfort bid](#) [Details](#) [History](#) [Calculator](#) [Back](#)

Product: XXXXXXXXXX Point: XXXXXXXXXX

Round: Running: [1.0] L From - To: 13:05 - 13:10 hh:mm

Offered capacity: XXXXXX kWh/h Time remaining: mm:ss

Large price step: XXXXXX PLN/kWh/h

Small price step: XXXXXX PLN/kWh/h

Tariff: XXXXXX PLN/kWh/h

Bidding

	Previous round	Actual round [1.0]
Surcharge	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text" value="0"/>
Bid	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text" value="3 500"/>
Capacity cost	<input style="width: 80%;" type="text" value="0.00"/>	<input style="width: 80%;" type="text" value="92 962.80"/>
Convert to firm capacity	<input type="checkbox"/> No	<input type="checkbox"/> No
Unbundled capacity conversion	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
Sum of bids	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>

Convert to firm capacity

Balancing group: GAZ-SYSTEM ▼

Balancing group: GAZ-SYSTEM ISO ▼

Unbundled capacity conversion

Figure – Approved capacity conversion

Auction - auction ID: [redacted] 10 [sec] [Details](#) [Calculator](#) [Back](#)

Product: [redacted] Point: [redacted]

Round: Running From - To: 13:45 - 14:00 hh:mm

Offered capacity: [redacted] kWh/h Time remaining: 4:58 mm:ss

Tariff: [redacted] PLN/kWh/h

Bidding [Add / edit bids](#)

Rollover unsuccessfull bids

Convert to firm capacity

Unbundled capacity conversion

Balancing group: GAZ-SYSTEM

Balancing group: GAZ-SYSTEM ISO

	Quantity [kWh/h]	Quan. min [kWh/h]	Price	Cost
1	584 578	0	10 PLN/kWh/h	140 298 720 PLN

Bid submitted by: ek_zup. on: 2019-04-01 11:54:50

Figure – Approved capacity conversion on Daily auction

The operator will be notified of the fact of submitting the request for conversion by an appropriate e-mail notification.

4.6 Auction summary

When the auction ends, it is possible to find/preview an auction with a given ID in the historical auctions section. It receives the *Finished* status and the *Resolved* value in the Auction resolved field.

System displays the following data: about the product, point, declared capacity, auction end date, amount purchased by a given user, total amount sold (if more than 1 user participated in the bidding), what is the unsold capacity, capacity cost, and auction premium.

Auction summary: History Back

Auction status	Finished	Point	2018-10-01 - 2019-09-30
Auction resolved	Resolved	Product	2018-10-01 - 2019-09-30
Offered capacity	55 420 kWh/h	Price step	0.0000043 PLN/kWh/h
Auction finish date	2018-07-11 09:50	Tariff	0.002147 PLN/kWh/h
Acquired capacity	45 000 kWh/h	Cost of the acquired capacity	846 702.18 PLN
Allocated capacity	45 000 kWh/h	Surcharge	0.0000009 PLN/kWh/h
Unallocated capacity	10 420 kWh/h	Convert to firm capacity	<input type="checkbox"/>
Unbundled capacity conversion	<input type="checkbox"/>		

Auction details

Operator	...
Point	2018-10-01 - 2019-09-30
Direction	Entry
Capacity type	Firm
Tariff	0.002147 PLN/kWh/h
Surcharge	0.0000009 PLN/kWh/h
Cost of the acquired capacity	846 702.18
Remark	

Figure 23 Ended auction preview

It is possible to preview an auction in which the user did not participate. The system displays then the following data: Auction status, Point and Product, Tariff rate, Price step, Auction end date, and in the auction details: Operator, Point, Capacity type, and Point direction.

Auction summary: Back

Auction status	Finished	Point	2018-10-01 - 2019-09-30
Auction resolved	Resolved	Product	2018-10-01 - 2019-09-30
Offered capacity	10 kWh/h	Price step	0.002 PLN/kWh/h
Auction finish date	2018-07-10 12:53	Tariff	0.0005 PLN/kWh/h
Allocated capacity	9 kWh/h	Surcharge	0 PLN/kWh/h
Unallocated capacity	1 kWh/h		

Auction details

Operator	...
Point	2018-10-01 - 2019-09-30
Direction	Exit
Capacity type	Firm
Remark	

Figure 24 Preview of an ended auction in which the user did not participate

4.7 Auction preview

To make it easier to tell if a user participated in a given auction or not, after bidding, the auction is highlighted in dark grey. This helps to see, e.g. when viewing archived auctions, those actions in which the user actually participated and those only followed by them.

List of auctions 10 [sec] Comfort bid

Current Past Future Report list

Show filters Clear filters Apply Search

Auction ID	Status	End date	EIC code	Point name	Product					Surcharge	Direction	Operator	Bids sum	Free cap	Operations
					Capacity	Period	Capacity type	Tariff	Type						
199163	Finished (1.1)	2018-07-11 09:50	212000000000057Q	Lasów	55 420	2018-10-01 2019-09-30	Firm	0.002147	▶	0.0000009	Entry	GAZ-SYSTEM	45 000	10 420	🔍
199161	Finished (1.0)	2018-07-10 12:53	212000000000456C	GCP GAZ-SYSTEM/ONTRAS wy	42 100	2018-10-01 2019-09-30	Interruptible	0.0475	▶	0	Exit	GAZ-SYSTEM	41 050	1 050	🔍

Showing 1 to 2 of 2 entries « (1) » Show 10 entries

Legend Save as CSV

Figure 25 Marking an auction attended by the user

4.8 Bidding in a uniform price auction

The bidding form allows the entering of a capacity value subject to bidding for a given point by the organisation. It is possible to enter up to 10 offers.

Auction - auction ID: 30 [sec] Details Calculator Back

Product: Point:

Round: From - To: hh:mm

Offered capacity: kWh/h Time remaining: mm:ss

Tariff: PLN/kWh/h

Bidding Add / edit bids

Move unsuccessful bids

Convert

Quantity [kWh/h]	Quan. min [kWh/h]	Price	Cost
No bids for auction			

Figure 26 Bidding in a uniform price auction

To enter an offer, click Add / edit bids, complete the required fields and Add bid press.

Auction - auction ID: 198931 15 [sec] Details Calculator Back

Product: 2017-11-25 - 2017-11-25 Point: [572407] Wysokoje

Round: Running From - To: 08:30 - 09:00 hh:mm

Offered capacity: 230 000 kWh/h Time remaining: 24:21 mm:ss

Tariff: 0.023 PLN/kWh/h

Bidding Add / edit bids

Edit mode enabled. Auto refresh of bids is disabled during editing.

Rollover unsuccessful bids

Convert to firm capacity

Comfort bid expire date

	Quantity [kWh/h]	Quan. min [kWh/h]	Price	Cost	
1	30 000	15 500	0.21 PLN/kWh/h	151 200 PLN	Print Delete Copy
2	100 000	98 000	0.45 PLN/kWh/h	1 080 000 PLN	Print Delete Copy

Bid submitted by:: zup_handen, on:: 2017-11-24 07:35:25

Add bid Submit bids Cancel Legend

Figure 27 Bidding – entering an offer

The user fills in the fields and clicks Submit bids to approve entered data, then confirms his choice. The bid in the auction will be saved, and the user will be notified by a relevant message.

Operacja licytacji w aukcji: zakończona pozytywnie

Aukcja - ID aukcji: 198931 10 [sek] Szczegóły Wstecz

Produkt: 2014-12-17 - 2014-12-17 Runda: Trwa runda

Punkt: [572407] Wysokoje Od - Do: 12:00 - 12:30 hh:mm

Oferowana przepustowość: 2 300 kWh/h Pozostało: 29:00 mm:ss

Stawka taryfowa: 0,004336 PLN/kWh/h

Licytacja Edycja ofert

	Przepustowość [kWh/h]	Przep. min [kWh/h]	Cena	Koszt
1	200	0	2 PLN/kWh/h	9 600 PLN

Figure 28 Bidding – saving an offer

Use the  button to go back to the auction list.

The auctions are held throughout the entire week. They begin according to the set auction configuration (set by the Operator); by default they begin at 4:30pm and last one round. The round lasts half an hour and ends at 5:00pm.

Auction summary: 198931 [History](#) [Back](#)

Auction status: <input type="text" value="Finished"/>	Point: <input type="text" value="[572407] Wysokoje"/>
Auction resolved: <input type="text" value="Resolved"/>	Product: <input type="text" value="2017-11-25 - 2017-11-25"/>
Offered capacity: <input type="text" value="230 000"/> kWh/h	Tariff: <input type="text" value="0.023"/> PLN/kWh/h
Auction finish date: <input type="text" value="2017-11-24 09:00"/>	
Acquired capacity: <input type="text" value="160 000"/> kWh/h	Cost of the acquired capacity: <input type="text" value="88 320"/> PLN
Allocated capacity: <input type="text" value="160 000"/> kWh/h	Unallocated capacity: <input type="text" value="70 000"/> kWh/h

Bidding

[Search](#)

Company	Quantity [kWh/h]	Accepted quantity [kWh/h]	Price	Settlement price [PLN/kWh/h]	Cost	State	Currency
HANDBEN	30 000	30 000	0.21	0.023	16 560.00	Accepted	PLN
HANDBEN	30 000	30 000	0.21	0.023	16 560.00	Accepted	PLN
HANDEN	100 000	100 000	0.45	0.023	55 200.00	Accepted	PLN

Showing 1 to 3 of 3 entries Show entries

Auction details

Operator:	<input type="text" value="GAZ-SYSTEM"/>
Point:	<input type="text" value="[572407] Wysokoje"/>
Direction:	<input type="text" value="Entry"/>
Capacity type:	<input type="text" value="Firm"/>
Tariff:	<input type="text" value="0.023"/> PLN/kWh/h
Cost of the acquired capacity:	<input type="text" value="88 320"/>
Remark:	<input type="text"/>

Figure 29 Uniform price auction – finished

In the preview of an ended one-day auction, a user may check which offer was taken into consideration and which one was rejected.

4.9 Bidding in an intraday auction

The bids are placed in the same way as in a one-day auction. This means that up to 10 offers may be entered.

In a given moment, it is possible only to bid for a product available from the given hour +4. Bidding for specific hours is stopped as necessary, depending on the current bidding round (bids for capacity are placed 4 hours ahead of time, e.g. in the round beginning at 9:00am, the bids are placed for the capacity from 1:00pm until 6:00am of the Gas Day). The hours that have already passed in the given gas day and those outside of time regime of the defined system parameter set by the Operator (by default 4 hours ahead).

The auction begins every day at the nearest full hour after the publication of one-day auctions results, i.e. at 6:00pm (unless other settings were made in the auction configuration). The first round ends at 2:30am and is effective for capacity allocation from 6:00am. The last auction round ends at 1:30am and is effective for capacity allocation from 5:00am to 6:00am in the respective Gas Day.

The screenshot displays the 'Auction summary' and 'Bidding' sections of a web application. The 'Auction summary' section includes fields for Auction status (Finished), Auction resolved (Resolved), Offered capacity (1 000 kWh/h), Auction finish date (2016-02-19 14:18), Acquired capacity (500 kWh/h), Allocated capacity (500 kWh/h), Point, Product (2016-02-20 06:00 - 2016-02-21 06:00), Tariff (0.02 PLN/kWh/h), Cost of the acquired capacity (240 PLN), and Unallocated capacity (500 kWh/h). The 'Bidding' section features a search bar and a table with columns: Company, Quantity [kWh/h], Accepted quantity [kWh/h], Price, Settlement price [PLN/kWh/h], Cost, State, and Currency. A single entry is shown with 'Accepted' in the State column and 'PLN' in the Currency column. The 'Auction details' section includes fields for Operator, Point, Direction, Capacity type, Tariff (0.02 PLN/kWh/h), Cost of the acquired capacity (240), and Remark.

Figure 30 An intraday auction – finished

In the preview of an intraday auction, the user may check the outcome of the auction: which offer was taken into consideration and which one was rejected.

4.10 Filtering/Sorting/Searching

It is possible to narrow down the auction list by using filters. This can be done by pressing

Show filters

Current Past Future

Product type

Product period from to

Next round from

Auction term

Operator None selected

Point None selected

Capacity type None selected

Direction None selected

Search

- Bundled
- Selected auctions
- My company auctions
- Competing
- BuyBack
- Incremental

Figure 31 Auction filters

In order to go back to the basic view with hidden filters, click the

Hide filters

button. It is also possible to set the sorting order in the entire column. To do this, move the cursor over the desired column and click . The column with sorting enabled will have one of those arrow highlighted in orange, or .

The list also supports simple search. Any string of characters may be entered into the

Search

field, and the list of results will be narrowed down based on that string. The search ignores capital letters so it does not need a perfect match.

List of auctions 🔄 10 [sec] Comfort bid

Current **Past** Future Report list

Show filters Clear filters Apply 19916 Search

Auction ID	Status	End date	EIC code	Point name	Product					Surcharge	Direction	Operator	Bids sum	free cap	Operations
					Capacity	Period	Capacity type	Tariff	Type						
199163	Finished (1,1)											45 000	10 420	🔍	
199161	Finished (1,0)											41 050	1 050	🔍	

Showing 1 to 2 of 2 entries Show 10 entries

Legend Save as CSV

Figure 32 Simple search

Additionally, the list of results can be refreshed with  by setting the page refresh time. Enter a value between 10 seconds and 60 minutes to refresh the page automatically; if new records have been added to the list, they will be displayed.

 30 [sek]

Figure 33 Manual refresh

4.11 Number of results per page

The number of results per page can be set. This is done in a drop-down menu in the bottom right-hand corner of every list.

Show 100 entries

Figure 34 Show the number of results per page

By default, the value is set to 10. If there are more results, those remaining are displayed on consecutive pages  Showing 1 to 10 of 228 entries and.

5 SECONDARY MARKET

It enables to browse the offers defined in the system and contracts concluded for the secondary market.

5.1 Offers

From the top menu, select **Secondary market -> Offers**. The list will display offers. The table will contain the following data:

Type of offers

Type of procedure

Point

Capacity

Period

Capacity type

Tariff rate

Type

Premium

Offer expiry date

Operator

Status

Offers Add

Active Inactive

Show filters Clear filters Apply Search

Id offer	Offer type	Procedure kind	Point	Product						Offer expired date	Operator	Status	Options
				Capacity	Period	Capacity type	Tariff price	Type	Surcharge				
805	Resale	Call	[102435] GCP-GAZ-SYSTEM/ONTRAS wy	5	2018-04-18 2018-04-18	Firm	0.02	>	0	2018-04-12 14:56	GAZ-SYSTEM	Editing	
781	Acquisition	FCFS	[572407] Wysokoje	2 400	2018-04-01 2018-04-30	Firm	0.0124	>	10	2018-03-14 11:46	GAZ-SYSTEM	Editing	
690	Resale	FCFS	[201801051029] Krasno	5 000	2018-02-01 2018-02-28	Firm	0.057	>	10	2018-01-05 12:05	GAZ-SYSTEM	Terminated	Q
684	Resale	FCFS	[472401] Działowicze	65 000	2018-02-01 2018-02-28	Firm	0.0214	>	15	2018-01-05 08:59	GAZ-SYSTEM	Terminated	Q
683	Resale	FCFS	[372414] Branice Czechy	215 600	2018-02-01 2018-02-28	Firm	0.0674	>	15	2018-01-05 08:50	GAZ-SYSTEM	Terminated	Q
679	Acquisition	FCFS	[272411] Lasów	5 000	2018-02-01 2018-02-28	Firm	0.021	>	10	2018-01-04 12:30	GAZ-SYSTEM	Editing	
678	Resale	FCFS	[472401] Działowicze	2 100	2018-02-01 2018-02-28	Firm	0.0245	>	10	2018-01-04 11:57	GAZ-SYSTEM	For acceptance	Q
644	Resale	FCFS	[572407] Wysokoje	1 400	2017-12-01 2017-12-31	Firm	0.03254	>	0.12	2017-11-14 12:20	GAZ-SYSTEM	For acceptance	Q
643	Resale	FCFS	[572407] Wysokoje	1 300	2017-12-01 2017-12-31	Firm	0.00124	>	10	2017-11-14 12:05	GAZ-SYSTEM	For acceptance	Q

Showing 1 to 9 of 9 entries Show 10 entries

Legend Save as CSV

Figure 35 List of offers

In the Actions column, the following options are available:

-  - moves the user to edit data of the selected offer,
-  - publishes the entered offer,
-  - withdraws publication,
-  - moves the user to preview the offer after it has been already published,
-  - accepts offers with placed bids.
- 

5.1.1 Adding an offer

A user with an appropriate authorisation will be able to add an offer. To do so, click the  button. The next step is to complete all mandatory fields and confirm by clicking . The new bid will appear on the list.

New offer Copy auction data Add point

Source product type * Yearly Quarterly Monthly

Source product * 2017-10-01 - 2018-09-30

Offered product type Yearly Quarterly Monthly Daily

Offered product 2018-01-01 - 2018-03-31

Procedure kind * OTC

Offer type * Resale

Offer currency * PLN

Offer capacity unit * kWh/h

Transferor PANDA SA

Min. product type * Yearly Quarterly Monthly Daily

Capacity * kWh/h

Offer expired date *

Operator GAZ-SYSTEM Add

Save Cancel

Figure 36 Adding an offer

Use the Add button to select an Operator from the available Operators list and then select the point to be assigned to the created offer.

It is also necessary to select restricted System User allowed to Offer; depending on Procedure type, only one (for OTC) or many users can be selected at the same time.

None selected ▾

Search

Select all

AWGAZ

ORLEN

ABCD

ZA Pulawy

Jezioro

Figure 37 Selecting a user authorised to bid in an offer

None selected ▾

Search

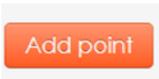
AWGAZ

ORLEN

ABCD

ZA Pulawy

Figure 38 Selecting multiple users authorised to bid in an Offer



Use the **Add point** button to add a new non-auctioned point to be used in the newly created secondary market offer. Publishing the offer is possible only after the Operator associated with the given point accepts the non-auctioned point.

5.1.2 Adding an acquisition (buy) offer

A user with an appropriate permission can add an acquisition (buy) offer in the same way as a Resale offer which has been described in point 5.1.1.

Figure 39 Acquisition offer defining

In the Acquisition offer User can use FCFS and Call procedure.

5.1.3 Taking an OTC offer

Only one System User (authorised), indicated by the tenderer during the creation of the offer, may take an OTC offer. The user taking the offer cannot make any changes to the offer – he accept it as published or does not take it at all.

5.1.4 Taking an FCFS offer

Only one System User from among those indicated by the tenderer during the creation of the offer may take an FCFS offer. Taking the offer makes the offer unavailable for other System Users. The user may specify capacity and period in line with the offer parameters.

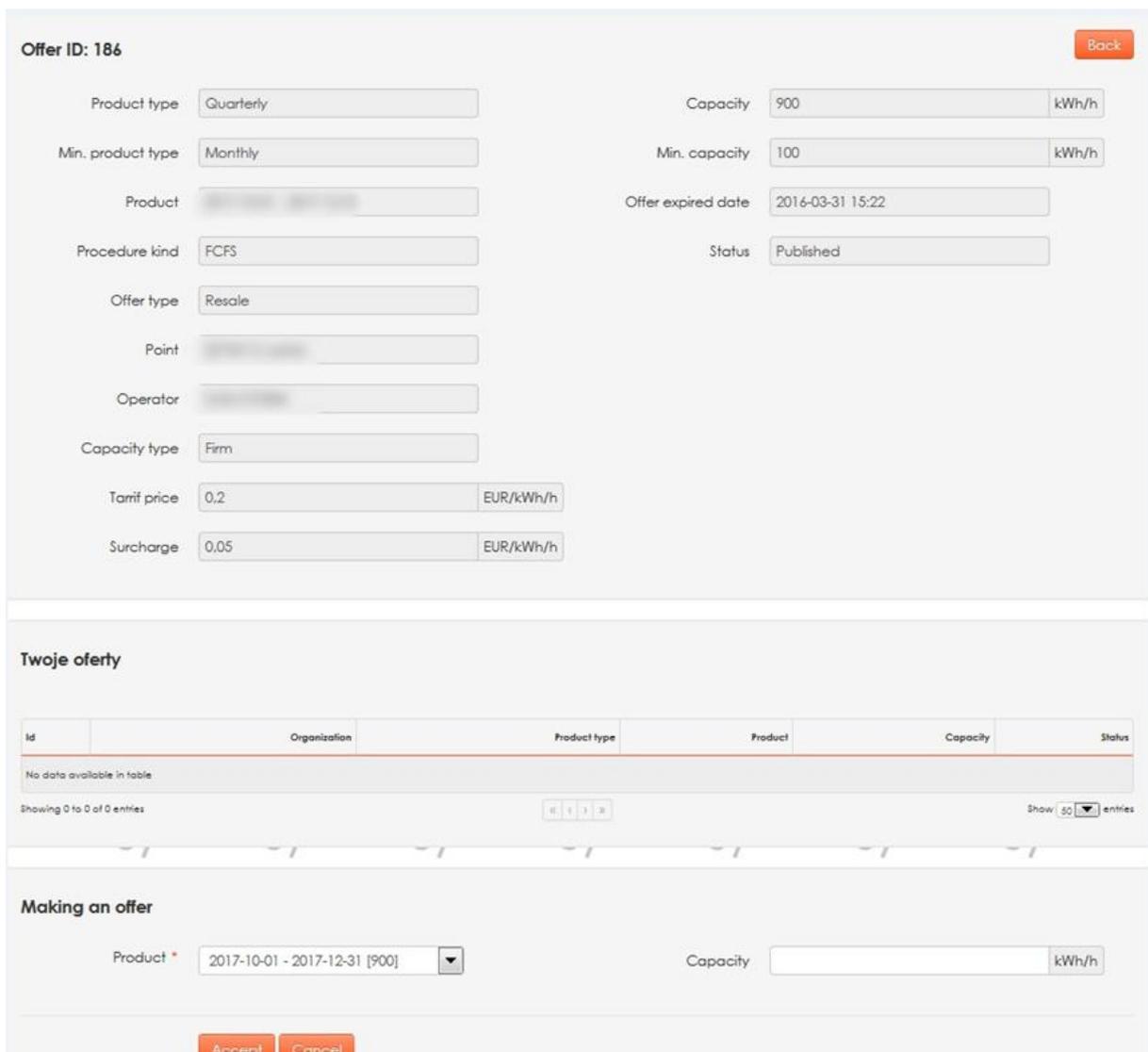
5.1.5 Taking a Call offer

All System Users indicated by the tenderer during the creation of the offer may take the Call offer until the offer expires or is closed by the tenderer. Those taking the offer may

indicate the capacity, period and price in line with the offer parameters. The tenderer chooses which proposal(s) he will take.

5.1.6 Taking an offer

A System User who was admitted to submit an offer may do so by clicking the  icon. The user will be transferred to a form where it is possible to use the offer, depending on whether it is an OTC offer, FCFS offer, a Call (other scope of fields in the Submitting an offer section).



Offer ID: 186 [Back](#)

Product type	Quarterly	Capacity	900 kWh/h
Min. product type	Monthly	Min. capacity	100 kWh/h
Product	[REDACTED]	Offer expired date	2016-03-31 15:22
Procedure kind	FCFS	Status	Published
Offer type	Resale		
Point	[REDACTED]		
Operator	[REDACTED]		
Capacity type	Firm		
Tarif price	0,2 EUR/kWh/h		
Surcharge	0,05 EUR/kWh/h		

Twoje oferty

Id	Organization	Product type	Product	Capacity	Status
No data available in table					

Showing 0 to 0 of 0 entries Show 50 entries

Making an offer

Product *	2017-10-01 - 2017-12-31 [900]	Capacity	kWh/h
-----------	-------------------------------	----------	-------

[Accept](#) [Cancel](#)

Figure 40 Offer submission

5.1.7 Transaction acceptance by the offering user

After taking an OTC and FCFS offer, the offer automatically changes its status to “for acceptance.”

Id offer	Offer type	Procedure kind	Point	Product					Offer expired date	Operator	Status	Options
				Capacity	Period	Capacity type	Tariff price	Type				
186	Resale	FCFS									Published	🔍
185	Resale	OTC									Published	🔍
164	Resale	FCFS									Published	🔍
143	Resale	Call									Published	🔍 Accept 🔍

Figure 41 Accept offer

In the case of a Call offer, the status must be changed manually by the tenderer. The tenderer may accept a single offer or reject it and then approve the offer.

Offer ID: [redacted] Realization progress Back

Product type: Capacity: kWh/h

Min. product type: Min. capacity: kWh/h

Product: Min. price: EUR/kWh/h

Procedure kind: Offer expired date:

Offer type: Status:

Point:

Operator:

Capacity type:

Tariff price: EUR/kWh/h

Surcharge: EUR/kWh/h

Choice of offers Offers management Confirm an offer

Sum: 1500

Accept selected offers
Reject selected offers

<input type="checkbox"/>	Id	Organization	Product type	Product	Capacity	Price	Status
<input type="checkbox"/>	189		Monthly	2017-10-01 2017-10-31	500	0,1	Submitted
<input type="checkbox"/>	190		Monthly	2017-11-01 2017-11-30	400	0,1	Submitted
<input type="checkbox"/>	191		Monthly	2017-12-01 2017-12-31	600	0,1	Submitted

Showing 1 to 3 of 3 entries « < 1 > » Show 30 entries

Figure 42 Auction management: Accept/Reject selected Offers

Then, the Operator (whose point was included in the offer) may accept or reject the offer.

Offer ID: Back

Product type	Quarterly	Capacity	900	kWh/h
Min. product type	Monthly	Min. capacity	100	kWh/h
Product	2017-10-01 - 2017-12-31	Min. price		EUR/kWh/h
Procedure kind	Call	Offer expired date	2016-03-08 13:20	
Offer type	Resale	Status	For acceptance	
Point				
Operator				
Capacity type	Firm			
Tariff price	0,1	EUR/kWh/h		
Surcharge	0,01	EUR/kWh/h		
Operator acceptance	Waiting for acceptance			

Acceptance of an offer Offers management +

Sum: 1500

Id	Organization	Product type	Product	Capacity	Price	Status
189				500	0,1	Accepted
190				400	0,1	Accepted
191				600	0,1	Accepted

Showing 1 to 3 of 3 entries Show 50 entries

Figure 43 Operator's acceptance of the offer

When the offer has been accepted by the Operator, it changes its status to Accepted. If the Operator does not accept the transaction, the offer changes its status to Rejected and appears in the list of Contracts.

5.2 Contracts

From the top menu, select **Secondary market -> Contracts**. The list will show contracts. The table will display the list of contracts with the *Finished* status.

Contracts Report list

Show filters Clear filters Apply Search

Id offer	Offer type	Procedure kind	Point	Product					Offer execution date	Operator	Status	Options
				Capacity	Period	Capacity type	Tarif price	Type				
651	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q
648	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q
647	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q
646	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q
645	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q
642	Resale	OTC	[20171127] pk1	320000	2017-12-01 - 2017-12-31	Firm	0,00184	10	2017-11-29 11:00	GAZ-SYSTEM	Finished	Q

Figure 44 List of contracts

In the *Options* column, the following option is available:

- Q – preview the offer that received the Accepted or Rejected status.

Offer ID: 651 Back

Source product type: Monthly Capacity: 320000 kWh/h

Source product: 2017-12-01 - 2017-12-31 Offer expired date: 2017-11-29 11:00

Offered product type: Monthly Status: Finished

Offered product: 2017-12-01 - 2017-12-31

Procedure kind: OTC

Offer type: Resale

Transferor: PND SA

Offer details

Point: [20171127] pk1

Operator: GAZ-SYSTEM

Capacity type: Firm

Tarif price: 0,00184 PLN/kWh/h

Surcharge: 10 PLN/kWh/h

Operator acceptance: Accepted

Submitted offers

Id	Purchaser	Product type	Product	Status
474	HPOF		2017-12-01 2017-12-31	Accepted

Showing 1 to 1 of 1 entries Show 50 entries

Figure 45 Contract preview

A lower section containing summaries of the bidding progress is available for offer types other than OTC.

Submitted offers

Sum kWh/h

Id	Purchaser	Product type	Product	Capacity [kWh/h]	Status
476	HIPOP		2018-01-01 2018-01-31	210 600	Accepted
477	GAZ-SYSTEM		2018-01-01 2018-01-31	4 000	Accepted

Showing 1 to 2 of 2 entries Show 50 entries

Figure 46 Capacity transaction sum

5.3 REMIT reports preview

System users with a concluded agreement with the GSA Platform Operator for reporting data of transactions on the secondary market, have opportunity to preview and download reporting files which are sent to ACER for transactions made by the Seller and the Buyer on the secondary market.

The REMIT reports are transferred to ACER automatically on behalf of the System User.

The list of REMIT reports can be found in the bookmark "General - REMIT Reports".

Remit reports

Show filters Clear filters Apply Search

File/Report name	Create date	ZUF/Shipper	Shipper EIC	Point EIC	Transaction point	Operator	Date from	Date to	Report type	Status	Status description	Action
REMIT20180515A00014	2018-05-15 14:00:55					GAZ-SYSTEM	2017-10-01	2018-09-30	Transaction	Response from ACER		
REMIT20180515A00012	2018-05-15 13:40:46					GAZ-SYSTEM	2017-10-01	2018-09-30	Transaction	Response from ACER		
REMIT20180515A00009	2018-05-15 13:40:05					GAZ-SYSTEM	2017-10-01	2018-09-30	Transaction	Response from ACER		
REMIT20180515A00005	2018-05-15 13:23:38					GAZ-SYSTEM	2017-10-01	2018-09-30	Transaction	Response from ACER		
REMIT20180515A00002	2018-05-15 08:46:04					GAZ-SYSTEM	2018-06-01	2018-06-30	Transaction	Sent		
REMIT20180514A00013	2018-05-14 14:57:42					GAZ-SYSTEM	2018-06-01	2018-06-30	Transaction	Sent		

Figure 47 REMIT reports list

5.4 Transactions outside OMP

From the top menu, select **Secondary market -> Transactions outside OMP**. The list will show transactions. The table shows a list of Transactions.

In the *Options* column, the following options are available:

-  - preview transaction,
-  - edit transaction,
-  - delete transaction,
-  - send to RRM system; transaction is visible in 'General -> Remit reports'.

Transactions outside OMP [Add](#)

Show filters

Transaction id	Offer type	Procedure kind	Point	Product						Transaction execution date	Operator	Status	Options
				Capacity	Period	Capacity type	Tariff price	Type	Surcharge				
827	Sending		
826	New		
825	Sending		
823	Sending		
682	Send error		

Showing 1 to 5 of 5 entries

Figure 48 List of transactions outside of OMP

5.4.1 New transactions outside of OMP

A user with an appropriate authorisation has the option of adding Transactions outside of OMP. To do so, click . The next step is to complete the mandatory fields and confirm by clicking . A new transaction outside of OMP will appear on the list.

New transaction outside of OMP Add point

Source product type * Yearly Quarterly Monthly Capacity * [] kWh/h

Source product * 2017-10-01 - 2018-09-30 Transaction execution date * []

Transaction product type Yearly Quarterly Monthly Daily

Offered product * 2018-08-01 - 2018-08-31

Procedure kind OTC

Offer type * Resale

Transaction currency * PLN

Transaction capacity unit * kWh/h

Transferor * Agama Oddział w Polsce

Purchaser * AGAMA

GAZ-SYSTEM Remove

Point * [] Tariff price * [] PLN/kWh/h

Capacity type * [] Surcharge * [] PLN/kWh/h

Operator [] Add

Save Cancel

Figure 49 Adding transactions outside of OMP

5.5 Reports

From the top menu, the user selects **Secondary market -> Reports**. The list will show reports. The table will show a list of created reports for a given period.

Reports

Show filters Clear filters Apply [] Search

Report id	File name	Date from	Date to	Type	Action
461	offers_2018-06-01_2018-07-01_18381864472570188.csv	2018-06-01	2018-07-01	Offer	
441	offers_2018-05-01_2018-06-01_15789885784683528.csv	2018-05-01	2018-06-01	Offer	

Showing 1 to 2 of 2 entries Show 10 entries

Figure 50 Reports

In the **Action** column, the following option is available:

- save a report in a desired location and review its data.

6 INCREMENTAL CAPACITY

6.1 Entry-exit systems

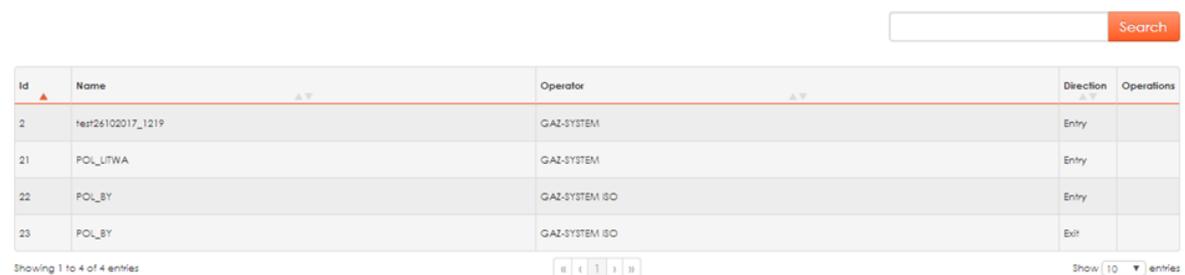
From the top menu, select **Incremental capacity -> Entry-exit systems**. The available systems will be displayed on the list. The table will show the following data:

Name,

Operator

Direction.

Entry-Exit Systems



Id	Name	Operator	Direction	Operations
2	1es#26102017_1219	GAZ-SYSTEM	Entry	
21	POL_LITWA	GAZ-SYSTEM	Entry	
22	POL_BY	GAZ-SYSTEM ISO	Entry	
23	POL_BY	GAZ-SYSTEM ISO	Exit	

Figure 51 Entry-exit systems

6.2 Market demand indication

From the top menu, select **Incremental capacity -> Market demand indication**. The available procedures will be displayed on the list. The table will show the following data:

Date from,

Date to,

Operator

Create date,

Action.

Market Demand Indication

Show filters Clear filters Apply Search

Id ▲	Date from ▲▼	Date to ▲▼	Operator ▲▼	Create date ▼	Action
1	2017-10-26 02:00	2017-10-27 02:00	GAZ-SYSTEM	2017-10-26 12:23	
2	2017-10-27 02:00	2017-10-31 01:00	GAZ-SYSTEM	2017-10-27 10:41	
21	2017-11-22 01:00	2017-12-31 01:00	GAZ-SYSTEM (SO)	2017-11-22 09:04	
22	2017-12-01 01:00	2017-12-31 01:00	GAZ-SYSTEM	2017-11-22 09:13	

Showing 1 to 4 of 4 entries « ‹ › » Show 10 entries

Figure 52 Market demand indication

In the *Actions* column, the following options are available:

 - go to assessment surveys.

6.2.1 Adding a market demand assessment survey

A user with an appropriate authorisation will be able to add a market demand assessment survey. To do so, click the  button.

New non-binding demand indication

Entry-Exit System From *

Entry-Exit System To *

Type of Entry Capacity *

Type of Exit Capacity *

Gas Years *

Capacity * kWh/h

Unit *

Conditions

Additional Information

Request is submitted to other TSOs

Figure 53 New demand indication

Fill in the required fields for market demand assessment. If appropriate conditions are met, the offer will be created and displayed in the Market Demand Indication list.

Market Demand Assessment : [2017-11-22 - 2018-12-31] GAZ-SYSTEM ISO

Id	Entry-Exit System From	Entry-Exit System To	Type of Entry Capacity	Type of Exit Capacity	Gas Years	Capacity	Unit	Conditions	Request is submitted to other TSOs	Respondent	Period when Demand Indication was received	Additional information	Create date	Action
1	POL_BY	POL_BY	Firm	Firm	2018-2019	525 050	kWh/h	pole testowe 'warunki'	Yes	PGNIG SA		pole testowe dodatkowe informacje	2017-11-22 09:06	
2	POL_BY	POL_BY	Firm	Interruptible	2020-2022	0	kWh/h		No	PGNIG SA			2017-11-22 09:07	

Showing 1 to 2 of 2 entries Show 10 entries

Figure 54 List of demand indication surveys

In the *Action* column, the following icons can be used for selected auctions:

- edit data entered for the survey,
- delete selected offer.

7 GENERAL

7.1 Operators

From the top menu, select **General -> Operators**. The available Operators will be displayed. The table will show the following data:

Name (full and short),

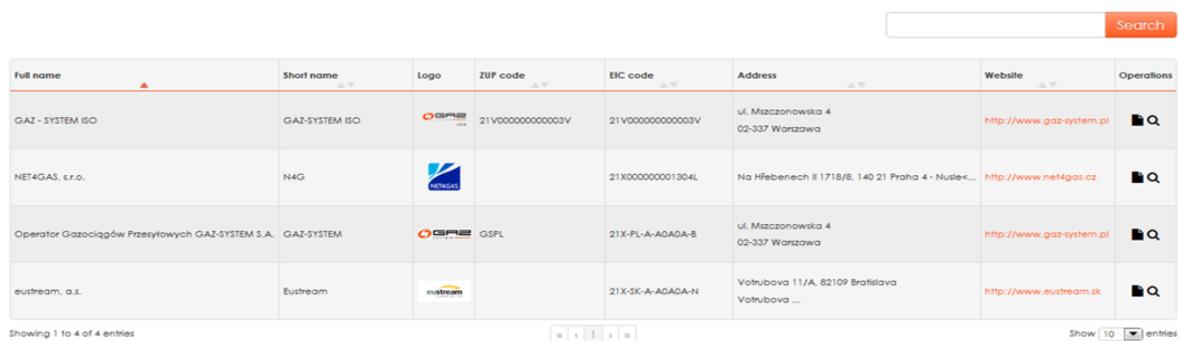
Contact details,

EIC code,

Shipper code,

Logo.

List of Operators



Full name	Short name	Logo	ZIP code	EIC code	Address	Website	Operations
GAZ - SYSTEM ISO	GAZ-SYSTEM ISO		21V000000000003V	21V000000000003V	ul. Mszczonowska 4 02-337 Warszawa	http://www.gaz-system.pl	 
NET4GAS, s.r.o.	N4G			21X00000001304L	Na Hřebenech II 1718/B, 140 21 Praha 4 - Nusle<...	http://www.net4gas.cz	 
Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.	GAZ-SYSTEM		GSPL	21X-PL-A-ADADA-B	ul. Mszczonowska 4 02-337 Warszawa	http://www.gaz-system.pl	 
eustream, a.s.	Eustream			21X-SK-A-ADADA-N	Votrubova 11/A, 82109 Bratislava Votrubova ...	http://www.eustream.sk	 

Figure 55 List of Operators

In the *Operations* column, the following options are available:

 - go to Operator's documents,

 - preview selected Operator's details,

 - enter into cooperation with a given operator in order to get approval to be able to participate in auctions by the given operator,

 - send a request to begin cooperation on secondary market.

7.2 Shippers

From the top menu, select **General -> Shippers**. A list of Users will be displayed. The table will show the following data:

Name,

Contact details,

EIC code,

Shipper code,

List of Shippers

Search

Full name	ZIF code	EIC code	Address	Website	Operations
...	Q
...	Q
...	Q
...	Q
...	Q
...	Q
...	Q
...	Q

Figure 56 List of Shippers

In the *Operations* column, the following options are available:

 - preview selected Shipper's details.

7.3 Network points

From the menu, select **General -> Network points**. The list will show all points with the possibility of editing only those that belong to the organisation of the user who is the Operator. The list can be arranged (filtered out) according to:

Operator,

Capacity type,

Direction,

Bundled points.

For each point, the following data will be displayed:

Point ID,

Name,

EIC code,

Direction,

Gas type,

Capacity type,

Information whether the point is bundled,

Operator,

Comment.

Network points

Operator None selected ▾

Point None selected ▾

Capacity type None selected ▾

Direction None selected ▾

Bundled points

Competing

Hide filters
Clear filters
Apply

Search

Point ID	Point Name	EIC code	Direction	Type of gas	Capacity type	Bundled	Currency	Competing	Operator	Comment
102434	Punkt Wzajemnego Połączenia Rewers (P...	21Z000000000399Z	Exit	H-gas	Firm,Interruptible				GAZ-SYSTEM	
102434 870034	Punkt Wzajemnego Połączenia Rewers (P... SGT Punkt Wzajemnego Połączenia Rewer...	21Z000000000399Z 21Z000000000399Z	Exit Entry	H-gas H-gas	Firm,Interruptible Firm,Interruptible		PLN		GAZ-SYSTEM GAZ-SYSTEM ISO	
102435	GCP GAZ-SYSTEM/ONTRAS wy	21Z00000000456C	Exit	H-gas	Firm,Interruptible				GAZ-SYSTEM	
172434	Punkt Wzajemnego Połączenia (PWF)	21Z00000000399Z	Entry	H-gas	Firm,Interruptible				GAZ-SYSTEM	
172434 800034	Punkt Wzajemnego Połączenia (PWF) SGT Punkt Wzajemnego Połączenia (PWF)	21Z00000000399Z 21Z00000000399Z	Entry Exit	H-gas H-gas	Firm,Interruptible Firm,Interruptible				GAZ-SYSTEM GAZ-SYSTEM ISO	
172435	GCP GAZ-SYSTEM/ONTRAS	21Z00000000456C	Entry	H-gas	Firm,Interruptible				GAZ-SYSTEM	

Figure 57 Network points directory

7.4 Non-auctioned points

From the menu, select **General -> Non-auctioned points**. The list shows all accepted points added by the user to the system from the form of adding secondary market offers and auctions.

Non Auction points

Show filters Clear filters Apply Search

Point ID	Point Name	BIC code	Direction	Type of gas	Capacity type	Operator	Comment
201801051027	Ciechanów	C20180105	Entry	H-gas	Firm	GAZ-SYSTEM	
201801051029	Krosno	K20180105	Entry	H-gas	Firm	GAZ-SYSTEM	
201801051032	Dąbrowa	D20180105	Entry	H-gas	Firm	GAZ-SYSTEM	
201805221432	Kraczno	210000001433E	Entry	H-gas	Firm	GAZ-SYSTEM	
201805241311	Łuczniak	210000001311E	Entry	H-gas	Firm	GAZ-SYSTEM	
665001	Dobrotkowo	1259200000001001X	Entry	H-gas	Firm	GAZ-SYSTEM	

Showing 1 to 6 of 6 entries Show 10 entries

Figure 58 List of non-auctioned points

7.5 Balancing groups

From the menu, select **General -> Balancing groups**. All defined balance groups will be displayed on the list. Editing is possible. The list can be arranged according to:

Id,

Balancing group code,

Balancing group name,

Date (from),

Date (to),

Operator,

Description.

For each balance group, various types of data will be displayed, including:

Id,

Balancing group code,

Balancing group name,

Date (from),

Date (to),

Operator,
Description.

Balancing Groups

Id	Balancing group code	Balancing group name	Date from	Date to	Operator	Description	Operations
21	20180628						
22	201806281441						
41	1						

Figure 59 List of balancing groups

The user can access the following functions using the *Operations* column:

- leave group.
- join balance group.

7.6 News

From the menu, select **General -> News**. A list of all news will be displayed divided into current and archived items. Clicking *More* the full text of the news item will display. After logging in and opening the main page, three latest news items are displayed. They may be opened repeatedly in this location.

News

[Change of GSA Platform Rules](#)
2018-08-03 14:06
GSA Operator introduces changes to the GSA Platform Rules [More](#)

News Archive

- August 2018
- June 2018
- February 2018
- January 2018

[Complete news archive](#)

Figure 60 News

7.7 Documents

From the menu, select **General -> Documents**. Read documents in a desired language and view a document list in another language. Individual documents are displayed as links to download files.

System documents.

GSA Documents

- [GSA Change data form](#)
To be completed for change data of Shipper's user already registered on GSA platform
- [Power of attorney for GSA](#)
Power of attorney to conclude on behalf of the Shipper the Agreement for the use of GAZ-SYSTEM Auctions platform with the Gas Transmission Operator GAZ-SYSTEM S.A., according to the GAZ-SYSTEM Auction Platform Rules.

Registration documents

- [GAZ-SYSTEM Auction Platform Rules](#) (Start date of the document: 2015-10-31)
General terms and conditions for using GAZ-SYSTEM Auctions Platform

User guide

- [GSA Shipper's manual](#)
Manual for Shippers

Operators' documents

 GAZ - SYSTEM ISO	 NET4GAS, s.r.o.	 Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.	 eustream, a.s.
-------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------

Figure 61 Documents

7.8 REMIT reports

From the top menu, select **General -> Remit reports**. The list shows all generated reports. The table will show the following data:

File/report name,

Create date,

Shipper,

Shipper EIC code,

Point EIC code,

Transaction point name,

Operator,

Date from/to,

Report type,

Status

Status description (comments from RRM)

and Action.

Remit reports

File/Report name	Create date	ZUP/Shipper	Shipper EIC	Point EIC	Transaction point	Operator	Date from	Date to	Report type	Status	Status description	Action
REMIT20180618A00002	2018-06-18 15:02:51	PND SA	18500000- B	21Z000000000143X	Drazdowice	GAZ- SYSTEM	2018-07-01	2018-09-30	Transaction	Sent		

Showing 1 to 1 of 1 entries Show 10 entries

Figure 62 Remit reports

7.9 UMM

From the top menu, select **General -> UMM**. The list shows all messages. The table will show the following data:

Message ID

Publication

Event start

Message status.

UMM messages

Message id	Publication date	Event start	Title	Message status	Operations
1_151807579540500000000000_002	2018-02-08 08:45	2018-02-08 08:45	Transaction point	inactive	
1_151807579540500000000000_001	2018-02-08 08:45	2018-02-08 08:45	Transaction point	inactive	
1_151807180842400000000000_002	2018-02-09 13:14	2018-02-08 08:30	Transaction point	active	
1_151807180842400000000000_001	2018-02-08 08:30	2018-02-08 08:30	Transaction point	active	
1_151799746640900000000000_001	2018-02-07 10:58	2018-02-07 10:58	Transaction point	active	
18-GSA-PLATFORM-UMM-00004_001	2018-07-11 12:09	2018-07-11 20:00	Transaction point	active	
18-GSA-PLATFORM-UMM-00003_001	2018-03-09 14:16	2018-03-10 14:16	Transaction point	active	
18-GSA-PLATFORM-UMM-00002_002	2018-02-14 10:42	2018-02-14 10:20	Transaction point	active	
18-GSA-PLATFORM-UMM-00002_001	2018-02-13 10:20	2018-02-14 10:20	Transaction point	active	
18-GSA-PLATFORM-UMM-00001_002	2018-02-13 08:57	2018-02-12 09:42	Transaction point	active	

Showing 1 to 10 of 11 entries Show 10 entries

Figure 63 List of UMM messages

In the *Actions* column, the following options are available:

- message preview.

A UMM message defined by the Operator will be displayed to the users on the main page at a pre-defined time.

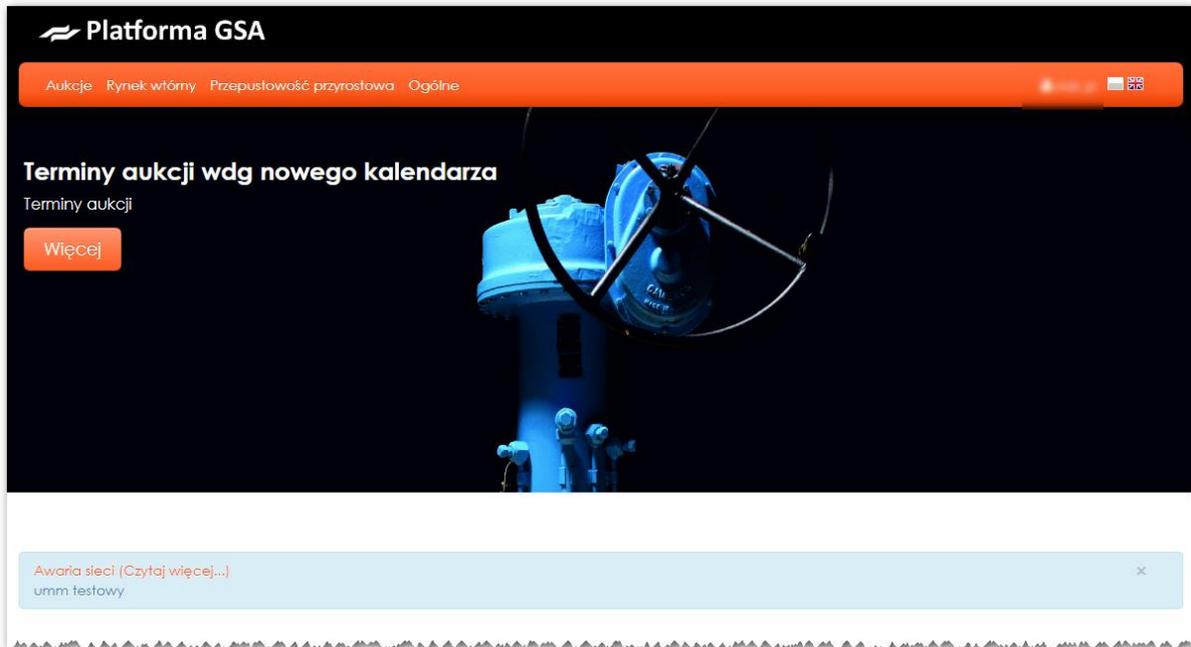
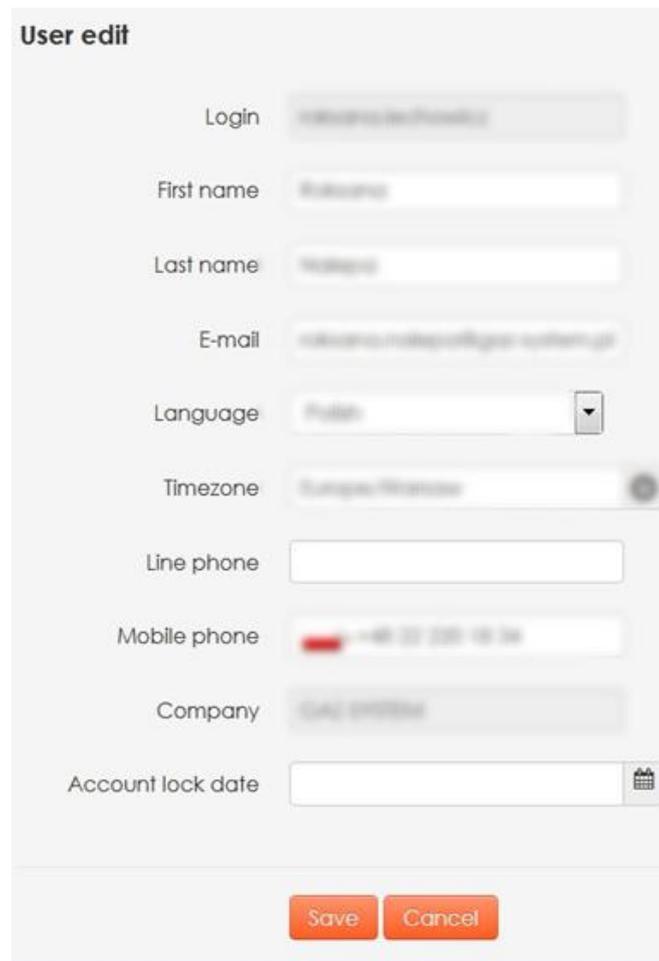


Figure 64 UMM message

8 PROFILE

8.1 My data

From the top menu, select **User -> My data**. The system will display data of the currently logged in user with the option to edit all items except for *Login*. Any changes may be saved with the  button.



The image shows a 'User edit' form with the following fields and controls:

- Login:
- First name:
- Last name:
- E-mail:
- Language: (dropdown menu)
- Timezone: (dropdown menu)
- Line phone:
- Mobile phone: (with a red flag icon)
- Company:
- Account lock date: (with a calendar icon)

At the bottom of the form are two buttons:  and .

Figure 65 My data

8.2 My contractual relations

From the top menu, select **User -> My contractual relations**. The list shows the System Users related to the Operator. The table will contain the following data:

Operator,

Request date,

Status,

Status change date,

Status changed by,
 Current agreement from/to,
 Relation type.

My contractual relations

Search

Operator	Request date	Status	Status change date	Status changed by	Current agreement from	Current agreement to	Relation type	Actions
Operator	Request date	Status	Status change date	Status changed by	Current agreement from	Current agreement to	Auctions	

Showing 1 to 1 of 1 entries Show 10 entries

Figure 66 Contractual relations

In the *Actions* column, the following options are available:

– moves the user to Operator's agreements.

8.3 My notification configuration

From the top menu, select User -> My notification configuration. The list will show the following data:

- Channel ID,
- Type,
- Channel,
- Activity,
- Options – notification channel activation/deactivation.

Personal configuration of notification templates

Search

Channel id	Type	Channel	Active	Options
4 411	Non auction point accepted	Non auction point accepted	✓	⊗
4 431	Non auction point registration	Non auction point registration	✓	⊗
4 421	Non auction point rejected	Non auction point rejected	✓	⊗
271	Point connection accepted	Point connection accepted	✓	⊗
281	Point connection rejected	Point connection rejected	✓	⊗
261	Point connection request	Point connection request	✓	⊗

Showing 1 to 6 of 6 entries Show 10 entries

Figure 67 My notification configuration

8.4 Password change

The system can generate a new password upon user's request. To generate a new password, select **User -> Password change** from the top menu. The system will display a form to enter the old password and (twice) a new one. Confirm the operation by clicking

. After successful verification, the new password will be saved. It will be active from the next login.



Change user password

Old password

Password

Repeat password

Figure 68 Password change