



HOW TO BECOME A CUSTOMER OF
NATURAL GAS TRANSPORTATION
SERVICES IN UKRAINE?

TRANSPORTATION



HOW TO RECEIVE TRANSPORTATION SERVICE?



HOW TO RECEIVE TRANSPORTATION SERVICE?



Upload the scan copy of the periodic customs declarations to the Information Platform

Submit a nomination via the GTS Operator Information Platform

Submit the trade notification via the GTS Operator Information Platform



Samples of documents via the link:

<https://tsoua.com/en/business-services/how-to-become-a-customer/>

I. AGREEMENT AND ACCESS



HOW TO GET EIC?

1

To obtain the EIC, the natural gas market participant shall provide the Operator with the following documents:

☐ Application for an EIC

☐ Application for registration of the EIC on the Operator Information Platform (for customers who have issued the EIC code by other authorized bureaus)



The image shows a screenshot of the EIC application form. The form is titled "Заявка на отримання ЕІС-коду ТИП X" (Application for EIC code Type X) and "Заявка на отримання ЕІС-коду ТИП X" (Application for EIC code Type X). It includes fields for registration number, full name, company name, and contact information. There are checkboxes for different types of participants: "учасник природного газу, що здійснює поставки в розподільчу або постачальну мережу" (natural gas market participant, acting as a natural gas trader or supplier), "учасник природного газу, що здійснює надання (природного) газу" (natural gas market participant, acting as a natural gas producer), "заставник, що здійснює безпосередню дію на розподільчій мережі" (direct customer), "оператор транзитної системи" (distribution system operator), "оператор зберігання" (storage system operator), and "оператор системи LNG / LNG system operator". The form also includes a section for the purpose of the application and a signature line.

☐ Application for the placement on the site
ENTSO-E



Samples of documents via the link:

<https://tsoua.com/en/business-services/how-to-become-a-customer/>

EIC code is the energy identification code of a natural gas market entity and / or commercial metering point, defined by the rules of the European Network of Gas Transmission System Operators (ENTSO-G) for the unifying and uniquely identifying natural gas market entities and commercial metering points located at gas infrastructure facilities, including to participate in regional (international) gas markets and to facilitate simplification of change procedures natural gas and electronic exchange providers data between subjects of the natural gas market.

AGREEMENT

2



- ☐ Application for entering into contract
- ☐ For non-residents, additional document that confirms its registration as economic entity in its permanent country of residence
- ☐ Documents confirming the authority of persons to represent the customer of transportation services, including of making transactions are:

Charter of the counterparty

Extract from the Single state register of the legal and natural persons, received not later than 1 month before entering into contract

(Commercial register / State register – for non-residents of Ukraine)

The order (protocol of shareholder's meeting) on director's assignment, his/her name and surname

copy of the passport

Power of attorney

- ☐ Originals of the contract in two copies, signed stamped by the network user, application and mentioned statutory documents



Resolutions of NEURC:

<https://www.nerc.gov.ua/?id=18033>



Samples of documents via the link:

<https://tsoua.com/en/business-services/how-to-become-a-customer/>



* If the mentioned documents are in foreign language, their certified translation into Ukrainian shall be also provided!



INFORMATION PLATFORM

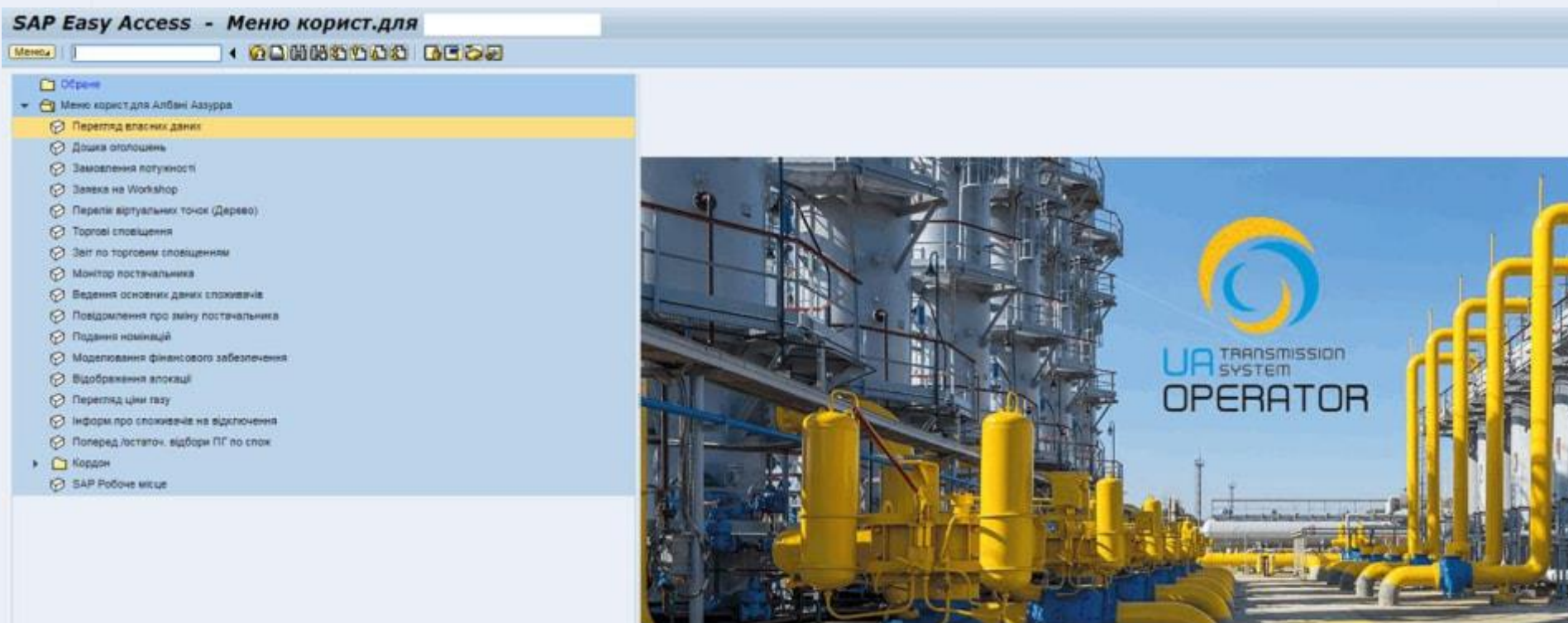
3



Samples of documents via the link:

<https://tsoua.com/en/business-services/informational-platform-ip/>

► **Information Platform** - e-base of the TSO as a web-application in the Internet.



INFORMATION PLATFORM



Samples of documents via the link:

<https://tsoua.com/en/business-services/informational-platform-ip/>

3

- Notification on account establishment (adjustment or deletion) for authorized representatives of the platform user (Appendix 1 to the GTS Code)
- Power of attorney for authorized persons who have the right to access the IP



After creating the platform user account, the Operator sends to the authorized person's email the login and the initial password (personal private key) for using the IP. The user must perform the first log in into the IP within 3 calendar days and change the initial password (private key)

[illegible]

register the right to sign documents (electronic digital signature EDS) submitted through the IP

- Power of attorney for authorized persons who have the right to access the information platform on behalf of the user of the platform in written form.

[illegible]

👉 Samples of documents via the link:

- Application for shipper code assigning

○ Shipper pair registration form

Ведения шиппер-пар

Меню

Детализация отгрузки | В-код (детализация) | Имя контрагента | Детализация отгрузки | В-код (детализация) | Имя контрагента (детализация) | В-код отгрузки | Имя контрагента отгрузки

Детализация отгрузки	В-код (детализация)	Имя контрагента	Детализация отгрузки	В-код (детализация)	Имя контрагента (детализация)	В-код отгрузки	Имя контрагента отгрузки
0101010	121-000001045-0	ОИТ Скановес 54	0101010	121-000001045-0	ОИТ Скановес 54	121-000001045-0	ОИТ Скановес 54
0101011	121-000001046-0	ОИТ Скановес 54	0101011	121-000001046-0	ОИТ Скановес 54	121-000001046-0	ОИТ Скановес 54
0101012	121-000001047-0	ОИТ Скановес 54	0101012	121-000001047-0	ОИТ Скановес 54	121-000001047-0	ОИТ Скановес 54
0101013	121-000001048-0	ОИТ Скановес 54	0101013	121-000001048-0	ОИТ Скановес 54	121-000001048-0	ОИТ Скановес 54
0101014	121-000001049-0	ОИТ Скановес 54	0101014	121-000001049-0	ОИТ Скановес 54	121-000001049-0	ОИТ Скановес 54
0101015	121-000001050-0	ОИТ Скановес 54	0101015	121-000001050-0	ОИТ Скановес 54	121-000001050-0	ОИТ Скановес 54
0101016	121-000001051-0	ОИТ Скановес 54	0101016	121-000001051-0	ОИТ Скановес 54	121-000001051-0	ОИТ Скановес 54
0101017	121-000001052-0	ОИТ Скановес 54	0101017	121-000001052-0	ОИТ Скановес 54	121-000001052-0	ОИТ Скановес 54

Формы первичного учета-определения / Shipper's bill registration form	
Дата: DD / MM / ГГ	
Наименование предприятия / Transmission division	
Должность оператора, обслуживающего клиента / Operator Transmission System Operator	
Должность клиента, обслуживающего клиента / Домовладение Transmission System Operator	
Имя (Фамилия, имя, отчество) The Name of the Employee Transmission System Operator	Имя (Фамилия, имя, отчество) The Name of the Employee Transmission System Operator
Имя (фамилия) / Company name	Имя (фамилия) / Company name
Адрес / Address	Адрес / Address
Код C/ПВУ / Registration number ¹	Код C/ПВУ / Registration number ¹
Телефон / Phone	Телефон / Phone
Электронная почта / e-mail	Электронная почта / e-mail
ИНН и/или ОК-код ²	ИНН и/или ОК-код ²
Штрих-код / Shipper Code	Штрих-код / Shipper Code
Дата:	Г/М/Д

In order to receive natural gas transportation service name of the company (Registration number: _____, EIC: _____) concluded with the LLC Gas TSO of Ukraine² natural gas transportation agreement No. _____ of _____ for the period from _____ to _____.

In order to ensure standard procedures of matching, allocation, balancing, and processing of natural gas volumes on cross-border interconnection points with the adjacent TSOs we kindly ask you to issue shippers-code for the company name of the company.

Note

- 1) Application for shipper-code shall be printed on the official letterhead of the Client.
- 2) Specification of registration number and EIC is mandatory.

II. BOOKING AND PAYMENT



CAPACITY BOOKING AT THE INTERCONNECTION POINTS

5

Capacity booking at the interconnection points, **except for interruptible capacity booking for the period within-day and capacity with restrictions**, occurs by holding auctions on RBP and GSA platforms.

After the auction – the distribution of **annual, quarterly and monthly** capacity is made by submitting an Annex to the Agreement

Interruptible capacity booking for the period with-day and capacity with restrictions (short haul) is made by submitting renomination to IPlatform



RBP

<https://ipnew.rbp.eu/rbp.eu/index.aspx#AfterLogin>

GSA

<https://gsaplatform.eu>



Auction results

<https://tsoua.com/en/business-services/order-and-payment/capacity-allocation-at-interconnection-points/auction-results/>



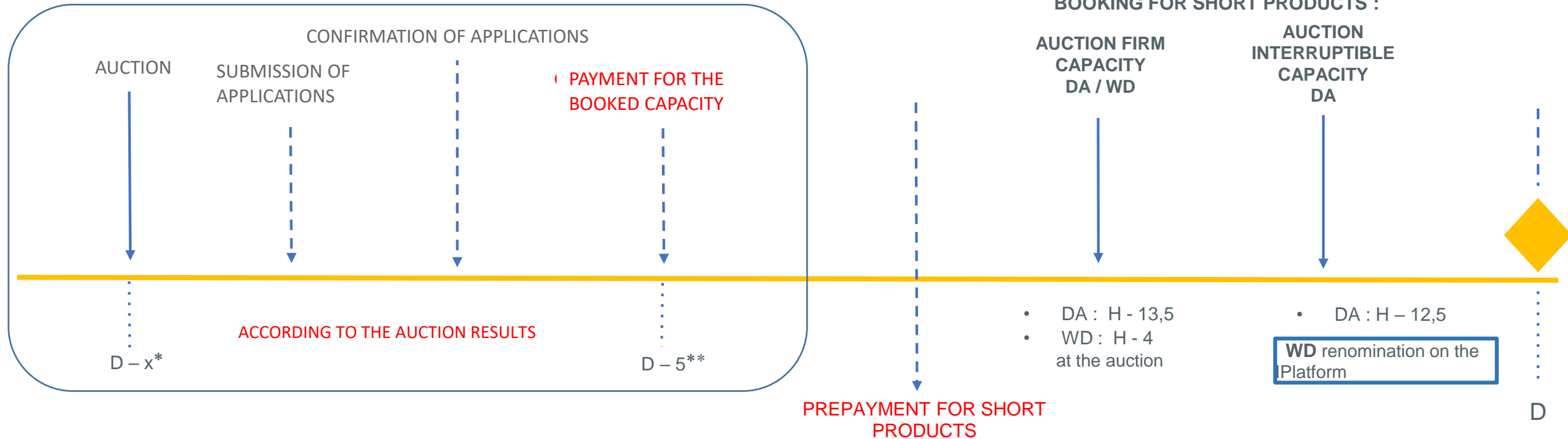
Commercial customer

[illegible]

TERM OF PAYMENT OF CAPACITY AT THE INTERCONNECTION POINTS

FOR THE LONG TERM PRODUCTS OF THE FIRM AND
INTERRUPTIBLE CAPACITIES
Y/Q/M

Auction calendar
<https://tsoua.com/en/business-services/order-and-payment/capacity-allocation-at-interconnection-points/auctions-calendar/>



* according to the EntsoG calendar

** deadline for payment of the monthly cost of the product



Payment for annual, quarterly and monthly capacity

- 100 % prepayment
- in the amount of the cost of the ordered capacity for the period of the gas month
- 5 working days before the beginning of the gas month, in which access to the capacities will be provided
- if the auction is held less than 5 banking days before the beginning of the gas month not later than 3 hours before the deadline for submission of nominations for the first gas day of the respective gas month

Auction type	Number of payments	Types of payments
annual	13 payments	Auction premium + 12 regular payments
quarterly	4 payments	Auction premium + 3 regular payments
monthly	2 payments	Auction premium + 1 regular payments



Payment for capacity for day ahead and within-day

- 100 % prepayment
- no later than three hours before the deadline for submission of nominations

Payment of auction premium

Type of auction	Term of payment
allocation of annual capacity	5 working days before the beginning of the gas month
allocation of quarterly capacity	5 working days before the beginning of the gas month
allocation of monthly capacity (if the auction is held 5 or more banking days before the beginning of the gas month)	5 working days before the beginning of the gas month
allocation of monthly capacity (if the auction is held less than 5 banking days before the beginning of the gas month)	no later than 3 hours before the deadline for submission of nominations for the first gas day of the respective gas month
allocation of capacity for day ahead	no later than 3 hours before the deadline for submission of nominations
allocation of capacity within-day	no later than 3 hours before the deadline for submission of nominations

CAPACITY BOOKING AT THE DOMESTIC CONNECTIONS

5

To order **annual, quarterly and monthly** capacity the Annex to the agreement has to be submitted

Capacity order per day occurs when submitting the nomination

Commercial customer

[illegible]

Domestic customers

[illegible]

Example of documents:

<https://tsoua.com/en/business-services/order-and-payment/capacity-transfer-procedure/>

*

Resolution of the National Commission for Regulation of Economic Competition 11.02.2020 № 370 approved changes in the procedure for ordering capacity from the gas year **2020-2021**.

Relevant changes will be announced separately

Cover letter

Товариство з обмеженою відповідальністю "Оператор газотранспортної системи України"

При цьому направилимо Додаток 1 до договору транспортування природного газу від _____ Не _____ для замовлення потужності у точках входу та/або виходу на газопровід _____ та/або _____ газопровід газопроводу року 2019-2020 року.

Обрати один або декілька варіантів

До відомо надати інформацію про період газопровід кварталів

Назва кварталу	Дати дії газопровід кварталу
Третій газопровід квартал газопроводу року 2019-2020	01.04.2020-30.06.2020
Четвертий газопровід квартал газопроводу року 2019-2020	01.07.2020-30.09.2020
Перший газопровід квартал газопроводу року 2020-2021	01.10.2020-31.12.2020
Другий газопровід квартал газопроводу року 2020-2021	01.01.2021-31.03.2021

TERMS OF PAYMENT AT THE DOMESTIC CONNECTIONS

5

PAYMENT: ANNUAL, QUARTERLY,
MONTHLY

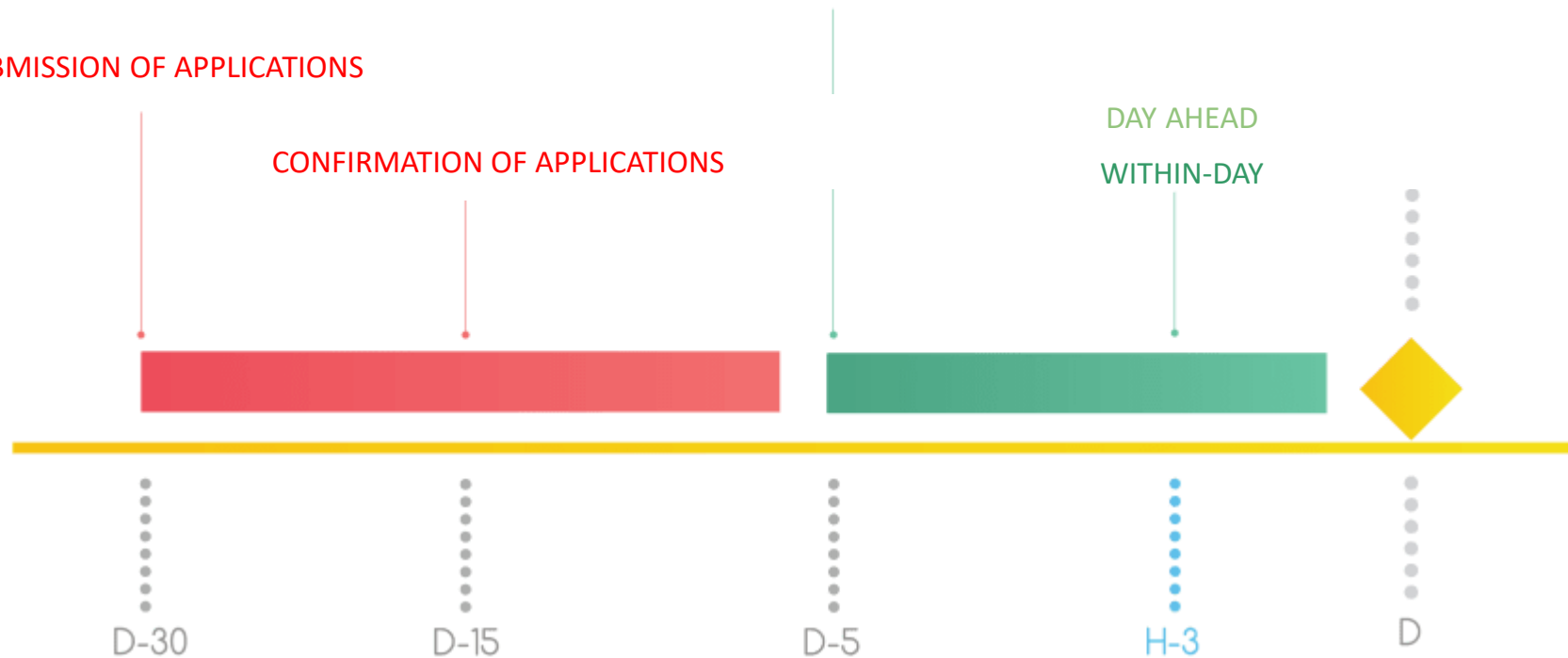
👉 Tariffs via link

<https://tsoua.com/en/business-services/tariffs/>

SUBMISSION OF APPLICATIONS

CONFIRMATION OF APPLICATIONS

DAY AHEAD
WITHIN-DAY



PAYMENT FOR CAPACITY

5

INVOICE No.										Date:
BENEFICIARY'S NAME and ACCOUNT NUMBER (SWIFT field code: 59)				LLC GAS TSO OF UKRAINE IBAN: UA853204780000026001924861025						
Registration number				42795490						
Tax number				427954926551						
BANK OF BENEFICIARY (SWIFT field code: 57A)				JSB "UKRGASBANK" SWIFT: UGASUAUK 1 Yerevanska St., Kyiv 03087						
BANK CORRESPONDENT (SWIFT field code: 54A)				J.P. Morgan Chase Bank, N.A. New York, USA SWIFT: CHASUS33 Account No. 899579957						
PAYER										
Registration number										
DETAILS OF PAYMENT (AGREEMENT No. and Date) (SWIFT field code: 70)				SERVICE CODE No. _____ date _____ of the Agreement Payment for booked capacity						
Service	Entry point	Capacity, tcm/day	Amount of day	Capacity, tcm/month	Tariff w/o VAT, USD	Coefficient (from 1 before 1,04)	Tariff with coefficient w/o VAT, USD	Amount without VAT, USD	VAT, USD	Amount with VAT, USD
XXXMMPP* Payment of services of booked (contracted) capacity		3,00000	31	93,00000	16,81	1,04	17,4824	1 625,86	325,17	1 951,03
LLC GAS TSO OF UKRAINE										
Head of Settlement Division										Volodymyr Oliynyk
*Please, make sure to include a SERVICE CODE (7 digits) before the details of payment!										
972MMYY	ENTRY	YEAR								



III. COMMERCIAL DISPATCHING



PCD ON THE I-PLATFORM*

6

○ Periodic customs declarations



* For network user active
(submitting nominations)
at cross-border IPs

Information Platform

Upload the scan copy
of the PCD

Insert the data from
the declaration

○ Service “CUSTOMS WAREHOUSE”



- Application for the conclusion of the agreement
- Contract for natural gas storage
- Agreement on rendering services of customs declaring procedure

Samples of documents via the link:

<http://utg.ua/en/utg/gas-transportation-system/customs-warehouse-service.html>

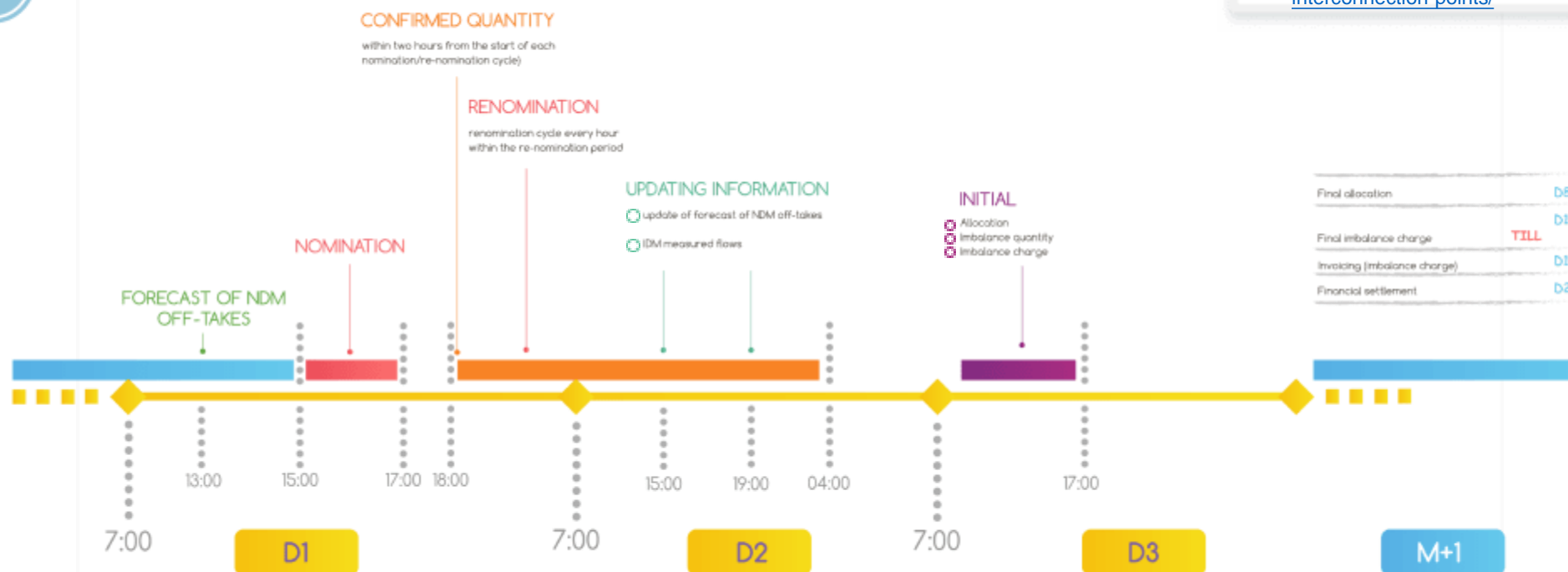
*Originals of the agreement in 2
copies, completed, signed by
the customer and sealed with
its seal*

NOMINATION/RENOMINATION/ALLOCATION

7

Samples of documents via the link:

<https://tsoua.com/en/business-services/commercial-dispatching/allocation-interconnection-points/>



7

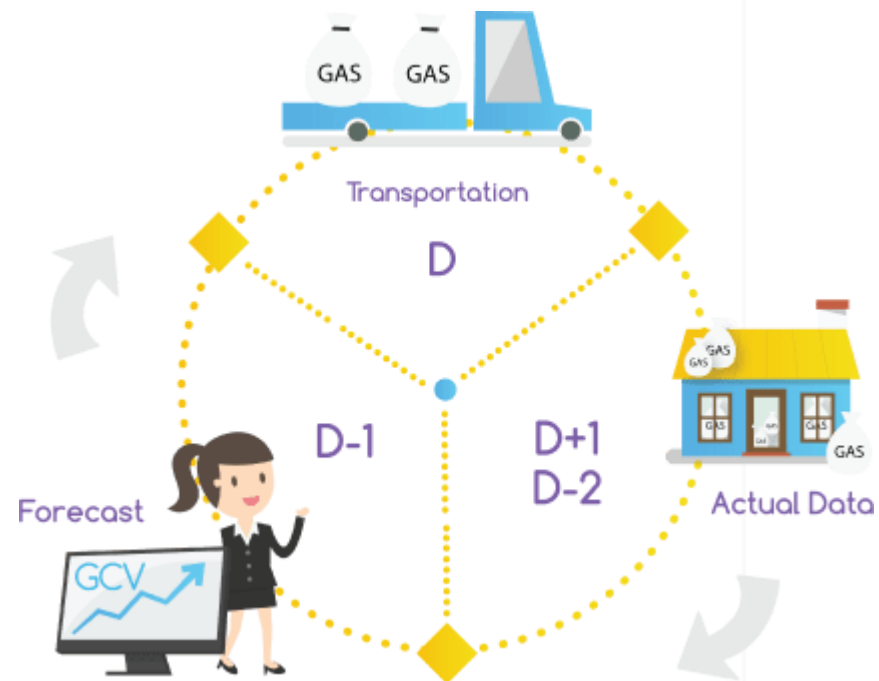
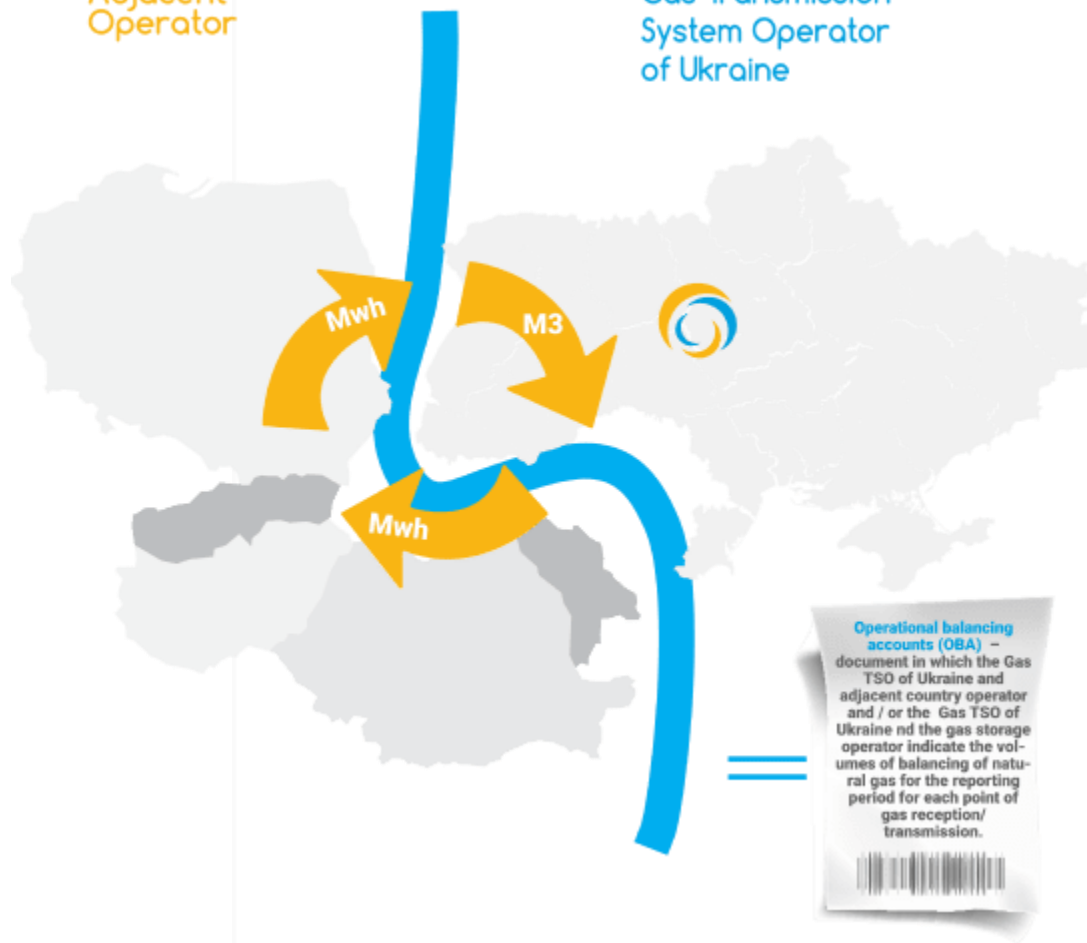
NOMINATION/ALLOCATION AT CROSS BORDER IPS



<https://tsoua.com/en/business-services/commercial-dispatching/allocation-interconnection-points/>

Adjacent
Operator

Gas Transmission
System Operator
of Ukraine



CONTACTS

Head office

Liubomyra Huzara av. 44
03065, Kyiv, Ukraine
(Mon-Thu – 08:30–17:30; Fri – 08:30–16:00)

Chancellery

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+38 (044) 298-64-76

info@tsoua.com

For customers

Call center

Working hours:
working days – 08:00–22:00
weekends and holidays –
10:00–19:00

+ 38 (044) 239-78-43 non-
residents

iplatforma@tsoua.com

Night shift hot line concerning nomination/renomination

Working hours:
working days – 22:00–08:00
weekends and holidays – 19:00–
10:00
+38 (044) 461-21-05
+38 (044) 461-21-14

com-disp@tsoua.com

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Fri – 08:30–16:00
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