



Instructions for the use by the Information Platform

The change of capacity with restriction

Version 1
10.01.2023

Consultations:

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Information in the Instructions for use by the Information Platform contained in the figures/diagrams serves only as an example of visualization of data display in the personal account of the platform user.

Such information is fictitious, any coincidences with real network users or their work in the Information Platform are completely accidental and untrue.

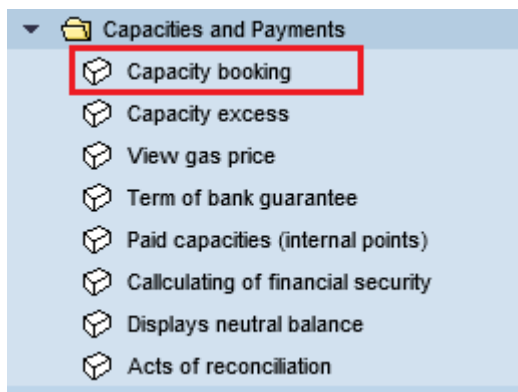
Such data is not information of the Information Platform on network users' activities in the natural gas market, and the TSO is not liable for its use.

The change of capacity with restriction

Transaction name: Capacity booking

Transaction functionality: The transaction allows you to submit a notification about the intention to change the terms (restrictions) of capacity with restrictions, track the status of its approval and create an invoice for payment.

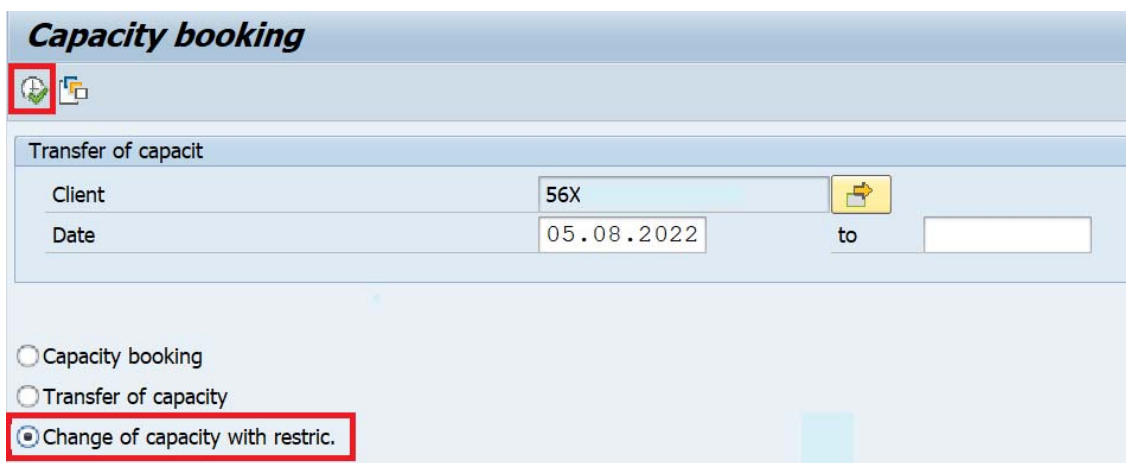
Entering the transaction: To enter the transaction, it is enough to click twice on the selected line in the menu item with the left mouse button.



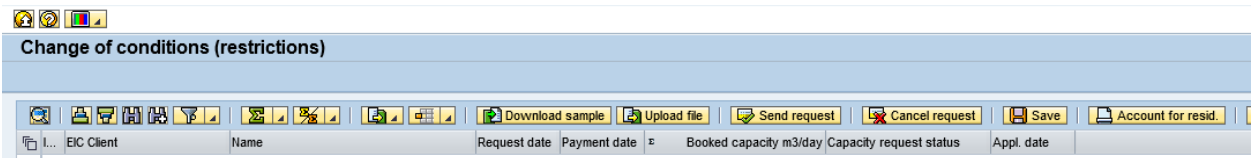
On the first screen, select the option «Change of capacity with restrictions» and fill in the following data:

- supplier's EIC (is filled automatically according to the account);
- Date - the starting and ending date for which we book the capacity (it is possible to use the calendar or fill it in yourself);

After filling in all the required fields, click "Execute" 

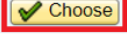
A screenshot of a software form titled 'Capacity booking'. The form has a header bar with the title and a toolbar with a green circular icon and a document icon. Below the header, there is a section titled 'Transfer of capacity' with two rows: 'Client' with the value '56X' and a yellow arrow icon, and 'Date' with the value '05.08.2022' and a 'to' label followed by an empty text box. At the bottom of the form, there are three radio button options: 'Capacity booking', 'Transfer of capacity', and 'Change of capacity with restric.'. The 'Change of capacity with restric.' option is selected and highlighted with a red rectangular box.

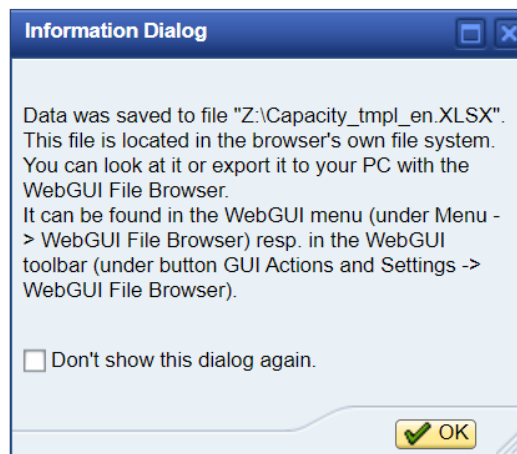
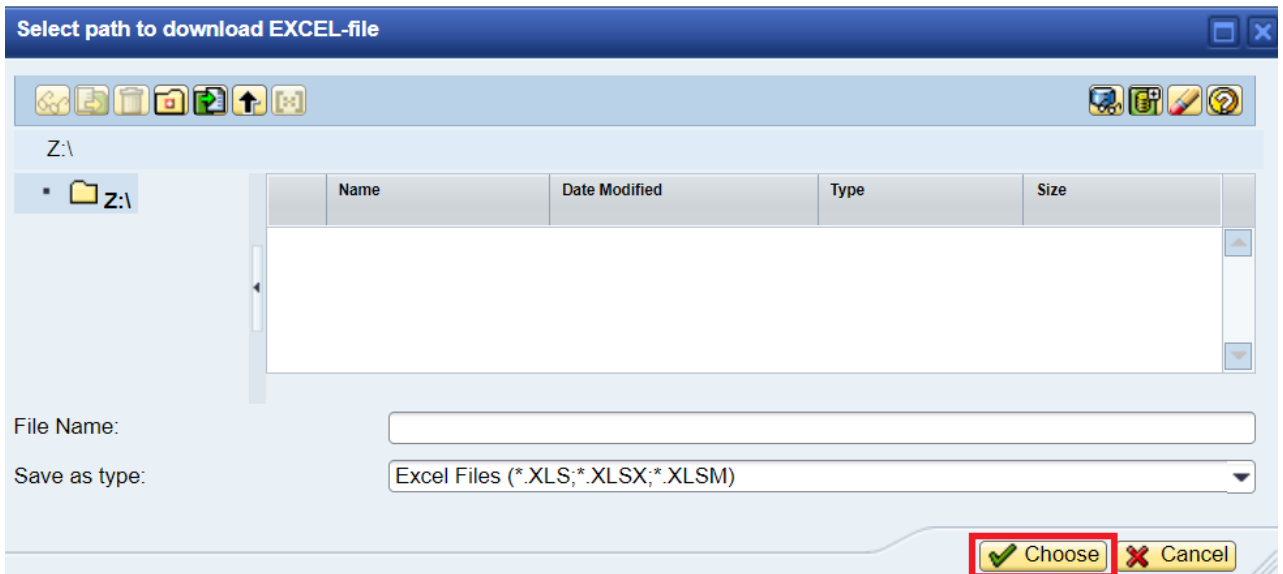
The second screen will display all submitted notifications of intent to change the terms (restrictions) for capacity with restrictions for the selected period




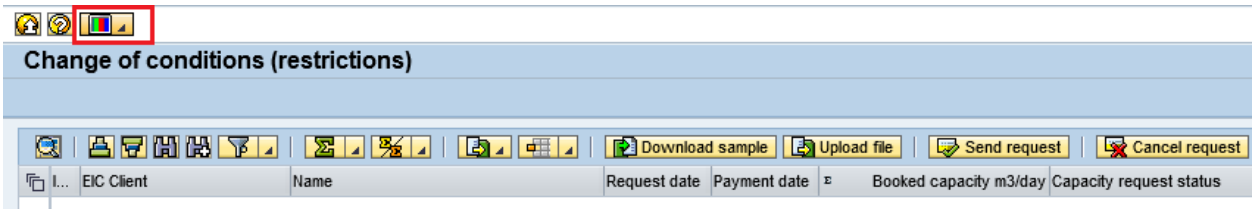
To submit a notification of intention to change the terms (restrictions) of capacity with restrictions, you must download the notice template by using the icon



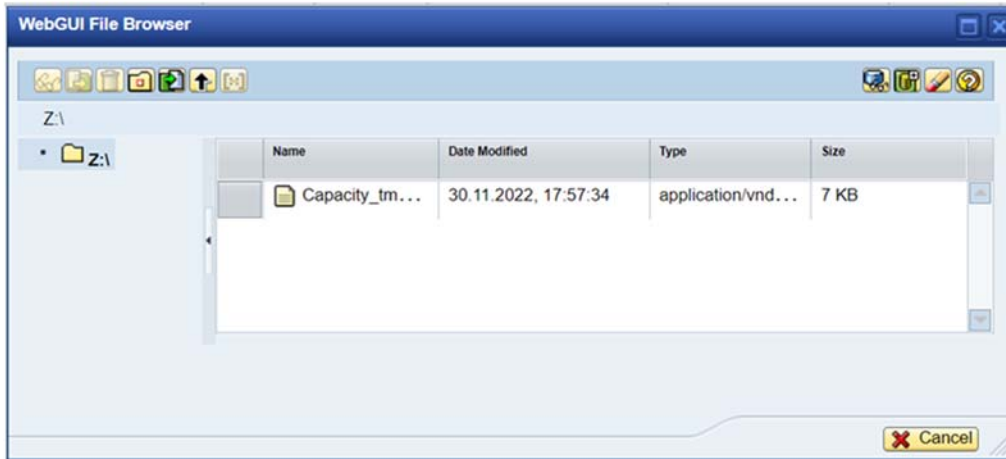
A dialog box appears, use the icon, then click , the programme reports that the file is saved on the Z drive




Click on the icon in the upper left corner of the screen , namely WebGUI File Browser



A dialog box with an attached template file appears, open it by double-clicking the mouse.



The file in excel format will be displayed on the screen  8327e1fb-6e43-4e....xlsx ^ there is an opportunity to save to your computer.

The following fields will be automatically filled in the saved notification - network user's EIC, company name, contract number, contract date.

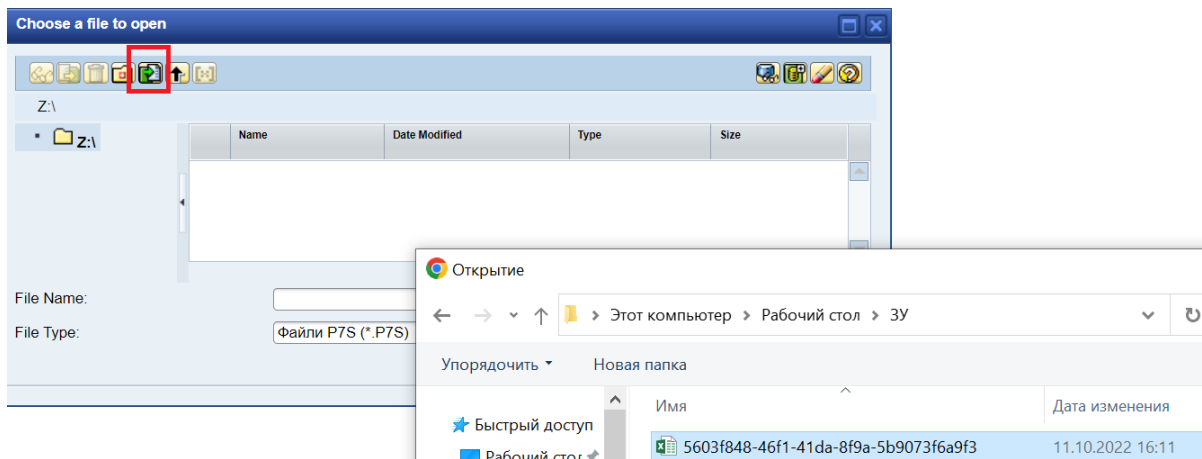
APPLICATION	
for intention to change conditions (restrictions) of capacity with restrictions	
EIC-code	56>
Company name	TO
Number of agreement	19
Agreement date	11.12.2019
Change of conditions (restrictions) use of capacity with restrictions	Amount of natural gas to which the change of conditions (restrictions) of capacity with restrictions is applied, 1000 cubic m.
Transmission of natural gas that was supplied to the point of exit to the gas storage or the group of gas storages on the terms of use of capacity with restrictions, from the point of entry from the gas storage or the group of gas storages to the cross-border exit point at which capacity with restrictions is not offered or the changes of the customs mode of natural gas that was supplied to the exit point to the gas storage or the group of gas storages on the terms of use of capacity with restrictions, to the customs mode under which natural gas has acquired the status of the Ukrainian good in accordance with Article 4 of the Customs Code of Ukraine.	

The open field for filling is the amount of natural gas to which the change of terms (restriction) of capacity with restrictions is applied, the unit of measurement is thousand cubic metres.

Change of terms (restriction) of capacity with restrictions is applied in the following cases:

- transmission of natural gas that was supplied to the point of exit to the gas storage or the group of gas storages on the terms of use of capacity with restrictions, from the point of entry from the gas storage or the group of gas storages *to the cross-border exit point at which capacity with restrictions is not offered* or
- the changes of the customs mode of natural gas that was supplied to the exit point to the gas storage or the group of gas storages on the terms of use of capacity with restrictions, *to the customs mode under which natural gas has acquired the status of the Ukrainian good in accordance with Article 4 of the Customs Code of Ukraine.*

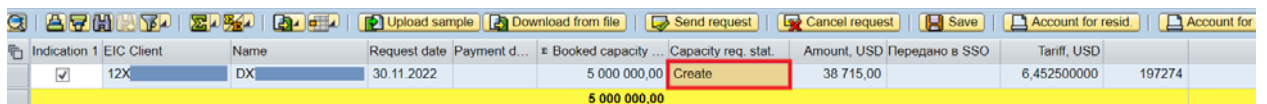
After filling out the notification, upload it to the information platform using the button on the toolbar 



A file download notification appears



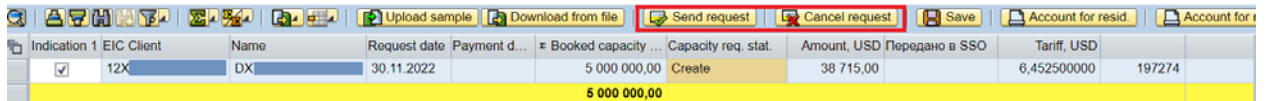
The programme will process the notification, after which a line with the filled data will appear on the screen. The notification will be displayed in the "Create" status.



A screenshot of a software interface showing a table with columns: Indication, EIC Client, Name, Request date, Payment d..., Booked capacity, Capacity req. stat., Amount, USD, Передано в SSO, and Tariff, USD. The 'Capacity req. stat.' column for the first row is highlighted in red and contains the text 'Create'. The total amount is 5 000 000,00.

Indication	EIC Client	Name	Request date	Payment d...	Booked capacity	Capacity req. stat.	Amount, USD	Передано в SSO	Tariff, USD
1	12X	DX	30.11.2022		5 000 000,00	Create	38 715,00		6,452500000
							5 000 000,00		197274

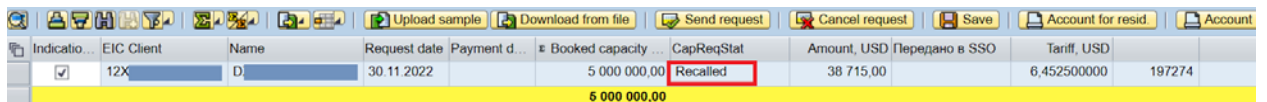
A notification with the «Create» status can be sent to GTSOU or be recalled.



A screenshot of a software interface showing a table with columns: Indication, EIC Client, Name, Request date, Payment d..., Booked capacity, Capacity req. stat., Amount, USD, Передано в SSO, and Tariff, USD. The 'Capacity req. stat.' column for the first row is highlighted in yellow and contains the text 'Create'. The 'Send request' button in the toolbar is highlighted in red.

Indication	EIC Client	Name	Request date	Payment d...	Booked capacity	Capacity req. stat.	Amount, USD	Передано в SSO	Tariff, USD
1	12X	DX	30.11.2022		5 000 000,00	Create	38 715,00		6,452500000
							5 000 000,00		197274

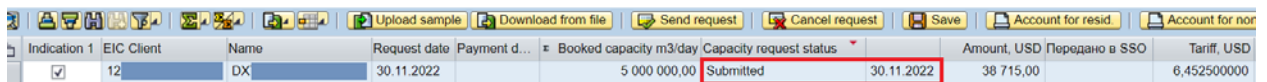
If you recall a notification, the status will change to "Recalled"



A screenshot of a software interface showing a table with columns: Indication, EIC Client, Name, Request date, Payment d..., Booked capacity, CapReqStat, Amount, USD, Передано в SSO, and Tariff, USD. The 'CapReqStat' column for the first row is highlighted in red and contains the text 'Recalled'. The 'Cancel request' button in the toolbar is highlighted in red.

Indication	EIC Client	Name	Request date	Payment d...	Booked capacity	CapReqStat	Amount, USD	Передано в SSO	Tariff, USD
1	12X	D	30.11.2022		5 000 000,00	Recalled	38 715,00		6,452500000
							5 000 000,00		197274

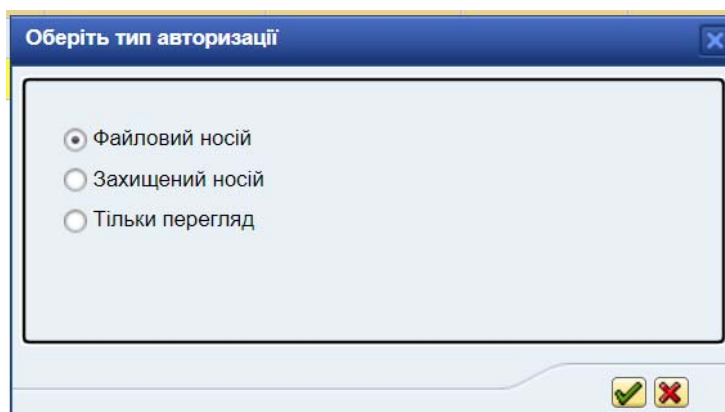
If you send a notification, the status will change to "Submitted" and the date of submission of the notification will be displayed.



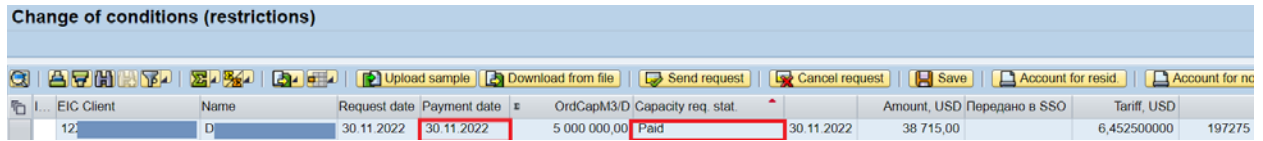
A screenshot of a software interface showing a table with columns: Indication, EIC Client, Name, Request date, Payment d..., Booked capacity m3/day, Capacity request status, Amount, USD, Передано в SSO, and Tariff, USD. The 'Capacity request status' column for the first row is highlighted in red and contains the text 'Submitted'. The 'Request date' column for the first row is highlighted in red and contains the text '30.11.2022'. The 'Send request' button in the toolbar is highlighted in red.

Indication	EIC Client	Name	Request date	Payment d...	Booked capacity m3/day	Capacity request status	Amount, USD	Передано в SSO	Tariff, USD
1	12	DX	30.11.2022		5 000 000,00	Submitted	30.11.2022	38 715,00	6,452500000

When sending a notification, the programme will offer to choose the type of authorization. In our case, it is a file medium.




The submitted notification will be sent to GTSOU for verification of payment, after confirmation the status will be changed to "Paid" and the date of payment of the notification will be displayed.

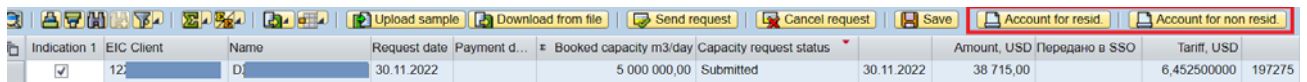


Change of conditions (restrictions)										
Upload sample Download from file Send request Cancel request Save Account for resid Account for non resid										
Indication 1	EIC Client	Name	Request date	Payment date	OrdCapM3/D	Capacity req. stat	Amount, USD	Передано в SSO	Tariff, USD	
	12	D	30.11.2022	30.11.2022	5 000 000,00	Paid	30.11.2022	38 715,00	6,452500000	197275

The service of Change of terms (restriction) of capacity with restrictions has taken place, GTSOU sends a notification to JSC "Ukrtransgaz".

Forming an invoice

This transaction allows you to form an invoice to pay for the service of Change of terms (restriction) of capacity with restrictions when the notification is in the "Create" or "Submitted" status. To do this, you need to use the button on the toolbar  depending on the currency of payment (in this example, we will create an account for a non-resident, the currency of payment is USD).



Upload sample Download from file Send request Cancel request Save Account for resid Account for non resid										
Indication 1	EIC Client	Name	Request date	Payment d...	Booked capacity m3/day	Capacity request status	Amount, USD	Передано в SSO	Tariff, USD	
<input checked="" type="checkbox"/>	12	D	30.11.2022		5 000 000,00	Submitted	30.11.2022	38 715,00	6,452500000	197275

A window with the signatory will appear, click 



Upload sample Download from file Send request Cancel request Save Account for resid Account for non resid										
Indication 1	EIC Client	Name	Request date	Payment d...	Booked capacity m3/day	Capacity request status	Amount, USD	Передано в SSO	Tariff, USD	
<input checked="" type="checkbox"/>	12	D	30.11.2022		5 000 000,00	Submitted	30.11.2022	38 715,00	6,452500000	197275
<input checked="" type="checkbox"/>	12	D	30.11.2022						6,452500000	197274

Select a name to sign

Document signature

Oliyuk VV

GrishchenkoVP

The invoice will be displayed on the screen, which can be saved or printed.



INVOICE No. 3011-1911000258/9710000

Date: 30.11.2022

BENEFICIARY'S NAME and ACCOUNT NUMBER LLC GAS TSO OF UKRAINE
(SWIFT field code: 59) IBAN: UA85320478000026001924861025

Registration number 42795490
Tax number 427954926551

BANK OF BENEFICIARY JSB "UKRGASBANK"
(SWIFT field code: 57A) SWIFT: UGASUAUK
1 Yerevanska St., Kyiv 03087

BANK CORRESPONDENT J.P.
(SWIFT field code: 54A) New York, USA
SWIFT:
Account N

PAVER

Registration number

DETAILS OF PAYMENT (AGREEMENT No. and Date) 9710000 №15 date 27.11.2019 of the Agreement Payment for booked capacity
(SWIFT field code: 70)

Service	Capacity, tcm/month	Tariff with coefficient w/o VAT, USD	Amount without VAT, USD	VAT, USD	Amount with VAT, USD
9710000* Payment for intention to change conditions (restrictions) of capacity with restrictions	5 000,00000	6,4525	32 262,50	6 452,50	38 715,00

LLC GAS TSO OF UKRAINE

Head of Settlement Division

Volodymyr Oliinyk

Certificate of KCC (key certification center): Accredited key certification center of JED SP's (INFORMATION AND REFERENCE DEPARTMENT)
Registration number: 062D9E7F90107B040000004A92D007E37D01
Signature: Oliinyk V.V