## Registration, change and blocking of authorized representatives

Name of transaction: Review your own data

**Entering a transaction:** to enter the transaction, please click twice the left mouse button on the selected line in the menu item.

General Data
SAP Business Workplace
😥 Review your own data
Structure of virtual points
🤣 Workshop's Application
Notification board
Downloading ordered certificates
Section Electronic office

Using this transaction, you can:

- register a new authorized representative;
- change data in the registered authorized representative;
- block an existing representative (limit the validity period).

To register a new authorized representative, click on the "Create" button

	EIC and authorized represe	ntatives			
Reference Client			Name of Client		
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	Authorized representative PI		Phone	Additional number 1	Additional number 2

and fill in the contact details:

- last name, first name, patronymic
- position
- main and additional telephone numbers;
- e-mail address.

After filling in the data, please click the "Save" button.

Authorized representative	×
Name Of Client Reg.number Last Name First Name Start Date End Date 29.11.2023 31.12.9999	
Position Phone number Additional number 1 Additional number 2 E-mail	ve

To correct the contact details of the authorized representative, please click on the

## "Edit" button

EIC and authorized representatives								
Reference ElC Client		Name of Client						
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Authorized representa	Authorized representative		Additional number 1	Additional number 2				

and update the contact details:

- position
- main and additional phone numbers;
- e-mail address.

After filling in the data, please click the "Save" button.

Authorized representative		×
Name Of Client Reg.number		
Last Name A First Name B		
Start Date 19.12.2023   End Date 31.12.9999		
Position Phone number Additional number 1 Additional number 2 E-mail	Economist UA +380507775555 UA +380507772222 UA +380507771111 5555@ukr.net	

To terminate the validity of an existing authorized representative, please select the proper line and click the "Block" button.

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Reference Service Serv		Name of Client							
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	Authorized representative P		Phone	Additional number 1	Additional number 2				

The last date of the authorized representative's validity will be yesterday's date.

EIC and authorized represe	C and authorized representatives							
🖶 EIC Client		Name of Client						
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Authorized representative		Phone	Additional number 1	Additional number 2				

Authorized represe	entative				×
Name Of Client Reg.number					
Last Name T First Name B	}				
Start Date End Date	23.11.2023 28.11.2023				
Position Phone number Additional number Additional number	1 2	E	+380508885533 +380508885511 +380508885588		
E-mail		555@e	email.com	 	Save

After performing one of the above actions, the updated data of the authorized representative will be in the "Created" status.

V	Та	+380508885533	+380508885588	+380508885511
Δ	Та	+380508880000	+380508885588	+380508882222

Records in the "Created" status can be deleted using the "Delete" button.

EIC and authorized represe	and authorized representatives							
具 EIC Client		Name of Client						
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Authorized representative P		Phone /	Additional number 1	Additional number 2				

The next step is creating a letter as an inalienable part of the agreement. Please click on the "Letter" button, save the letter on your personal computer and sign it with an electronic signature.

	EIC and authorized represe	ntatives					
Reference State Name of Client							
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	Authorized representation	tive P	Phone	Additional number 1	Additional number 2		

## LLC Gas TSO of Ukraine <u>+</u> ē

Notification of change of details

In accordance with clause 19.6 of the Agreement for transportation of natural gas of (hereinafter - the Agreement). by this letter we inform on the change of authorized representatives of In connection with the above, in clause 19.4 of the Agreement, the information on the Representatives Authorized of which are appointed to ensure fulfilment with the provisions of the Agreement, shall be set out as follows: Customer

The signed letter with an electronic signature in the p7s format shall be uploaded to the archive by clicking the "Archive" and "Upload file" buttons.

EIC	and authorize	ed represe	ntatives									
<mark>,</mark> ₽₽	IC Client					Name o	of Client					
			ate 🥖 E	Edit 📋	Delete	💷 Bloo	x 🔁 Letter 🤇	Archive	]			
	Authorized	representat	live		P	hone		Additiona	l number 1	A	dditional numbe	r 2
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Atta	chment											
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5	File type						Complete name	Date	Time	e		
	12	IP.01.07E					TEST_ZPT_RO	22.11.20	23 15:4	45:41		
a												
										V OK	Cancel	]

After the relevant changes are approved by the Operator, the information will change status to the "Approved".

EIC and authorized representatives						
RIC Client		Name of Client				
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	Authorized representa	tive	Phone	Additional number 1	Additional number 2	E-mail
<b>V</b>	с		+380672228000	+38067222222	+380672221111	111@ukr.net